

**REGULAR MEETING, BOARD OF EDUCATION  
SOUTH ORANGETOWN CENTRAL SCHOOL DISTRICT, THURSDAY, APRIL 28, 2011**

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**I. CALL TO ORDER**

Mrs. Pitruzzella called the meeting to order at 6:35 p.m.

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CALL TO ORDER

6:30 p.m.

**II. ROLL CALL**

Present: Mrs. Pitruzzella

Mrs. Uhl

Mr. De Vincenzo (left at 8:12 p.m.)

Mr. Jacobs (present at Executive Session & rejoined the public meeting at 8:12 p.m.)

Dr. Ken Mitchell, Superintendent of Schools

Ms. Ann Vaccaro-Teich, Deputy Superintendent

Other Members of Administration

PTA & Community Members

Theresa Campanella, District Clerk

Absent: Mr. Spiro

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ROLL CALL

**III. ADJOURN TO EXECUTIVE SESSION**

Motion by Mrs. Uhl

Seconded by Mr. De Vincenzo

**RESOLVED** that the Board of Education adjourn to an executive session for discussion of contractual matters.

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ADJOURN TO  
EXECUTIVE  
SESSION

**IV. RECONVENE TO PUBLIC MEETING**

Motion by Mrs. Uhl

Seconded by Mr. De Vincenzo

**RESOLVED** that the Board of Education reconvene to a public meeting at 7:45 p.m.

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RECONVENE TO  
PUBLIC MEETING

**V. INFORMATION & PROPOSALS**

**Board Announcements**

• **Special Board Announcement:**

Given the challenging times that we are in, it is important to maintain stability and continue our mission to educate this generation of students to succeed in an intensely competitive and rapidly changing global economy. Over the past few years, our district leader has cultivated a stable academic and fiscal environment. Despite innumerable challenges, our students are meeting and in many instances, exceeding state standards, both in and outside the classroom. Much of this is due to quality leadership. The Board of Education is hopeful that the option of a five-year contract will enable us to maintain our momentum and stability as we go forward and congratulates Dr. Mitchell on his contract extension.

INFORMATION &  
PROPOSALS

Board  
Announcements

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- May 4 – Board of Education/PTA Retreat
- June 15 – Rockland County School Boards Association Annual Meeting
- TZHS Boys Swim Coach Dan Rafferty named Section 1 Swimming Coach of the Year

**Superintendent's Report**

Superintendent's Report

**PTA Presidents Reports**

PTA Presidents Reports

**PTA Council**

PTA Council

- May 2<sup>nd</sup> – Annual Candidates Forum – BOE Candidates Guy De Vincenzo and Leon Jacobs will available to meet informally with community
- Staff Appreciation Week – all units are preparing to thank their respective building staff
- Postcards reminding community to vote on May 17<sup>th</sup> will be mailed in the coming weeks & asking those that have SOCS D Budget lawn signs to put them out
- May 20<sup>th</sup> - Central Hudson PTA Reflections winners celebration
- May 25<sup>th</sup> – Central Hudson PTA Spring Conference at Casa Mia Manor House
- June 6<sup>th</sup> – Installation of Officers at TZHS. Details to follow
- Central Hudson PTA has notified region members that SEPTA will be dissolving as of June 30<sup>th</sup>. All SOCS D units, with the exception of Council, will have a Special Education Committee. The units are hopeful that this will create an opportunity for more families to be involved and provide speakers to raise awareness in the community.

**SOCES**

SOCES

- Congratulations to Brian Culot, Principal of Cottage Lane, on receiving his doctorate.
- Working on gardens at WOS, TZE, & CLE
- Publishing Center at WOS in full swing with approximately 170 students using Microsoft Publisher
- TZE Vice President Kristan Bridges working to develop FriendSmart program (which addresses bullying) at TZE
- SOCES April Meeting – principals presented an overview of articulation and class placement
- Next Meeting: Wednesday, May 11<sup>th</sup>, 9:30 a.m.

**SOMS**

SOMS

- Preparations underway for Staff Appreciation Day on May 3<sup>rd</sup>
- Anti-bullying and Character Ed program are being explored

**TZHS**

TZHS

- Project Graduation – volunteers are still needed to work Project Graduation

**2011-2012 Board Meeting Calendar**

The Board will continue to review the draft Board Meeting Calendar and discuss further at the May 10, 2011, meeting.

**Looking Ahead – 2011-2012 Goals & District Planning**

Dr. Mitchell distributed to the Board a draft document showing multi-year accomplishments of the Governance Team. Dr. Mitchell requested the Board to think about areas to add to the list. One of the suggestions was regarding STEM. The Board will discuss further when they revisit this topic.

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**VI. PUBLIC COMMENTARY – NONE**

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**VII. DISCUSSIONS/ACTION ITEMS**

**BOARD DISCUSSION**

- Policies – First Reading: 4526, 4526.1, 5210, 5220, 5225, 5710, 6415, 6470, 7000, 7100, 7315, 7365, 8000, 8110, 8115, 8150, 8210.1, 8220, 8630, 8635, 8636

*Discussion: Policy 8636 was pulled from agenda pending further review.*

**ACTION ITEMS**

**A. CONSENT AGENDA**

Motion by Mrs. Uhl

Seconded by Mr. Jacobs

**RESOLVED:** that the following Consent Agenda Items be approved (see resolutions marked with an asterisk {\*})

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**RESOLVED:** that Schedule 10/11 P18, Professional Personnel, be approved as attached (*see blue schedule*).

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**RESOLVED:** that Schedule 10/11 C16, Civil Service, be approved as attached (*see blue schedule*).

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**RESOLVED:** that Schedule 10/11 H18, Committee on Special Education, be approved as attached (*see blue schedule*).

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**RESOLVED:** that Schedule 10/11 HP13, Committee on Preschool Special Education, be approved as attached (*see blue schedule*).

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**RESOLVED:** that the Board of Education accept the minutes of April 7, 2011.

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2011-2012 Board Meeting Calendar

Looking Ahead – 2011-2012 Goals & District Planning

PUBLIC COMMENTARY – NONE

DISCUSSION/ ACTION ITEMS

BOARD DISCUSSION

Policies – First Reading

ACTION ITEMS

CONSENT AGENDA

Schedule 10/11, P18, Professional Personnel

Schedule 10/11, C16, Civil Service

Schedule 10/11, H18, Committee on Special Education

Schedule 10/11, HP13, Committee on Preschool Special Education

Minutes of April 7, 2011

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**RESOLVED** that the Board of Education rescind Erie I BOCES Policy 6472, Computer Controls Policy.

Rescind Policy  
6472 (Erie I  
BOCES)

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**RESOLVED:** that the Board of Education adopt the following policies: **4526**, Computer Use in Instruction; **4526.1**, Internet Safety; **5210**, Student Organizations; **5220** School Sponsored Expression; **5225**, Student Personal Expression; **5710**, Violent and Disruptive Incident Reporting; **6415**, Electronic or Wire Transfers; **6470**, Staff Use of Computerized Information Resources; **7000**, Facilities Development Goals; **7100**, Facilities Planning; **7315**, Student Use of Computerized Information Services; **7365**, Construction Safety; **8000**, Support Services Goals; **8110**, School Building Safety; **8115**, Pesticides & Pest Management; **8150**, Police Authorization to Enforce Legal Statutes on School Property; **8210.1**, Use of Surveillance Cameras; **8220**, Buildings & Grounds Maintenance and Inspection; **8630**, Computer Resources and Data Management; **8635**, Information Security Breach and Notification

Adoption of  
Policies

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**Disposal of Equipment**

Disposal of  
Equipment

**WHEREAS** in accordance with District Policy #5250, the following list of assets are to be deemed surplus. The upgrades necessary to update the equipment, given their age, is too costly and given their depreciable life schedule are of no value and therefore they should be declared surplus and disposed of appropriately. The Smartboard and Whiteboard are under warranty and will be replaced by the manufacturer.

Site	Location	Asset Tag #	Description	Qty
02	Rm 176	20091768	Smartboard	1
04	66	20062611	Whiteboard	1
02	Rm. 172	20091755	Projector	1

**BE IT RESOLVED** that the Board of Education of the South Orangetown Central School District approves the equipment to be disposed of in accordance with District Policy.

**BE IT FURTHER RESOLVED** that upon the sale of the assets, they will be removed from the District's capital inventory and insurance.

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**Resolution to Close Energy Performance Contract Project and Transfer Remaining Funds to Debt Service Fund**

Resolution to  
Close Energy  
Performance  
Contract &  
Transfer  
Remaining Funds  
to Debt Service  
Fund

**WHEREAS** the Board of Education, at a District Board Meeting held on July 1, 2009, adopted a resolution to authorize the District to execute the Energy Performance Contract for the performance of the services in connection with the District's Energy Performance project.

**AND WHEREAS** the Board of Education, at the Board Meeting on December 10, 2009, adopted a resolution to execute an Energy Performance Contract lease purchase agreement with the aggregate principal amount not to exceed

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\$4,475,000.00. Due to specifications and bidding received, the project was completed below estimates, at a final cost of \$4,457,486.00.

**BE IT RESOLVED** that the Board of Education authorize the closing of the Energy Performance Contract project and transfer the balance from the Capital Project Fund back to the Debt Service Fund.

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**Approval of New Textbooks**

**WHEREAS** in accordance with the fund balance projections presented to the Board of Education on March 10, 2011,

**AND WHEREAS** in accordance with the Policy and Regulation 4511, a Middle School Selection Committee was formed to evaluate a new textbook series for Math 6, which address the new Common Core Curriculum.

**AND WHEREAS** the committee evaluated three publishers based on the following criteria:

- Standards
- Activities
- Culture
- Ancillaries to Address Various Learning Modalities
- Assessment Support

**FURTHERMORE** the committee, based on its evaluation, has recommended Holt McDougal, a division of Houghton Mifflin Harcourt, Math Courses 1, 2 Math Series to Curriculum Council on April 7, 2011, for a total cost of \$13,992.55.

**THEREFORE BE IT RESOLVED** that the Superintendent recommends that the Board of Education designates these textbooks to be used for the purpose of teaching Mathematics Courses I & II courses as mandated by the New York State Board of Regents.

**BE IT FURTHER RESOLVED** that the Board of Education of the South Orangetown Central School District, in accordance with Policy #6150, approves the appended budget transfer form to purchase the new textbooks.

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**Extend Pedagogical Consultant Services and Approve Budget Transfer**

**WHEREAS** in accordance with the fund balance projections presented to the Board of Education on March 10, 2011,

**AND WHEREAS** in accordance with District goals, the District has been utilizing funds to provide teachers with professional development in differentiating instruction to meet the needs of all learners along with the related technology equipment. In continuation of the work started in 2009-2010, five new co-horts have been added in an effort to reach all staff members.

Approval of New Textbooks

Extend Pedagogical Consultants Services & Approve Budget Transfer

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**BE IT RESOLVED** that the South Orangetown Board of Education extends the contract with Innovative Designs for Education Corporation to provide professional development services for an amount not to exceed \$76,342.

**BE IT RESOLVED** that the Board of Education of the South Orangetown Central School District in accordance with Policy #6150, approves the appended budget transfer form.

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**Budget Transfer**

**WHEREAS** in accordance with the fund balance projections presented to the Board of Education on March 10, 2011,

**AND WHEREAS** Curriculum Council supports the purchase of Foundations, a research based Phonics Program for Grades K-2, to be used as part of the RTI tier one instruction.

**BE IT RESOLVED** that the Board of Education of the South Orangetown Central School District in accordance with Policy #6150, approves the appended budget transfer form for the purchase of these instructional materials.

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**Budget Transfer**

**WHEREAS** in accordance with the infrastructure priority list and fund balance projections presented to the Board of Education on March 10, 2011, the following transfer is being submitted to the Board of Education to complete the following projects district wide for 2010-2011:

- Additional electronic key systems at TZHS
- Additional security cameras for TZHS, SOMS, CLE, TZE and WOS
- Carpeting and mats for TZE, CLE and WOS
- Paving at TZHS, TZE and WOS.
- Foundation work at TZHS, SOMS
- HVAC work at TZHS
- Emergency generator at SOMS
- Install clock system at TZE, CLE and WOS
- Remove fencing and dugouts at CLE
- Fencing for WOS

**BE IT RESOLVED** that the Board of Education of the South Orangetown Central School District in accordance with Policy #6150, approves the appended budget transfer form to complete district wide projects.

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**Acceptance of Bids and Award of Contracts for Roof Replacement and Related Work – William O. Schaefer Elementary, Tappan Zee Elementary, Cottage Lane Elementary, Greenbush Academy, and Palisades Building**

Budget Transfer

Budget Transfer

Acceptance of Bids & Award of Contract for Roof Replacement & Related Work – WOS, TZE, CLE, Greenbush Academy & Palisades Building

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**WHEREAS**, the South Orangetown Central School District (the "District") Board of Education (the "Board") has previously approved certain roof replacement and other work at the William O. Schaefer Elementary School, Tappan Zee Elementary School, Cottage Lane Elementary School, Greenbush Academy, and the Palisades Building (the "Elementary Roof Projects"); and

**WHEREAS**, after bidding the work of the Elementary Roof Projects pursuant to Section 103 of the General Municipal Law, and after the receipt and opening of thirteen (13) bids on April 5, 2011, and upon the review and advice of the District's Architect (KG&D Architects, PC), the Board wishes to award the contracts for the construction of the Elementary Roof Projects to the lowest responsible bidders;

**NOW, THEREFORE, BE IT RESOLVED**, that the Board accepts the following bids and awards the contracts as follows:

William O. Schaefer Elementary School:

AMB Construction, Inc.	Base Bid	\$ 898,551.00
	Alt # 3	<u>\$ 166,000.00</u>
		<b>\$1,064,551.00</b>

Tappan Zee Elementary School:

WB Contracting Corp.	Base Bid	<u>\$1,084,440.00</u>
		<b>\$1,084,440.00</b>

Cottage Lane Elementary School:

BBR Contracting Corp.	Base Bid	<u>\$ 965,000.00</u>
		<b>\$ 965,000.00</b>

Greenbush Academy & Palisades Building:

WB Contracting Corp.	Base Bid	<u>\$ 395,440.00</u>
		<b>\$ 395,440.00</b>

**NOW, THEREFORE, BE IT FURTHER RESOLVED**, that the Board authorizes the Board President, after preparation of contract documents consistent with this resolution (by counsel for the District), to execute contracts with said contractors, to provide services and materials for the District in connection with the above authorization.

***Motion to accept Consent Agenda as Amended carried unanimously.***

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**B. Abolishment of Positions – Pedagogical Employees**

Motion by Mrs. Uhl \_\_\_\_\_ Seconded by Mrs. Pitruzzella \_\_\_\_\_

**WHEREAS**, the Board for reasons of economy and efficiency, has determined that it is appropriate to abolish certain pedagogical positions in the District;

**Abolishment of  
Positions –  
Pedagogical  
Employees**

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**NOW, THEREFORE, BE IT RESOLVED**, that the Board hereby abolishes the following positions, effective close of business on June 30, 2011:

**Teachers:**

2.0 FTE	Elementary Education (Grades PreK-6) positions
3.0 FTE	Special Education (Grades PreK-12) positions
.20 FTE	Art (Grades PreK-12) position
.30 FTE	Foreign Language (Grades PreK-12) position
.20 FTE	ELA (Grades 7-12) position
.50 FTE	Math (Grades 7-12) position
.40 FTE	Music (Grades PreK-12) position
.20 FTE	Physical Education (Grades PreK-12) position
.50 FTE	Science (Grades 7-12) position
1.0 FTE	Instructional Technologist (Grades 7-12) position
.30 FTE	Technology Teacher (Grades 7-12) position
.40 FTE	Reading (Grades PreK-12) position
.80 FTE	Library Media Specialist (Grades PreK-12) position
.10 FTE	AIS Services position (Grades 7-12) position
1.0 FTE	Speech (Grades PreK-12) position
.50 FTE	School Psychologist (Grades PreK-12) position

**Administrative:**

.25 FTE	Director, ECP (PreK)
.25 FTE	CSE Chair (D-W)

**Teaching Assistants:**

7.9998 FTE	Teaching Assistants (PreK-12)
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**BE IT FURTHER RESOLVED**, that the Board Clerk is hereby directed to provide written notice to the least senior employee(s) in each tenure area, who are being laid off due to the abolition of the above-referenced positions, effective close of business on June 30, 2011, in accordance with the provisions of Section 3013 of the Education Law, as set forth in a Board adopted 2011-2012 budget as recommended by the Superintendent of Schools, dated April 7, 2011, as presented at this meeting; and

**BE IT FURTHER RESOLVED**, that said employees who are entitled to Part 30 bumping rights shall be notified, in writing, of their right to a position in a previous tenure area of service and of their placement on a preferred eligibility list in the tenure area(s) of their employment regarding their statutory recall rights; and

**BE IT FURTHER RESOLVED**, that said employees who are not entitled to Part 30 bumping rights shall be notified, in writing, of their placement on a preferred eligibility list in the tenure area(s) of their employment regarding their statutory recall rights.

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**Abolishment of Positions - Non-Pedagogical Employees**

**WHEREAS**, the Board for reasons of economy and efficiency, has determined that it is appropriate to abolish certain non-pedagogical positions in the District;

Teachers

Administrative

Teaching Assistants

Abolishment of Positions – Non-Pedagogical Employees

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**NOW, THEREFORE, BE IT RESOLVED**, that the Board hereby abolishes the following positions, effective close of business on June 30, 2011:

.10 FTE	School nurse, non-competitive position
1.0833 FTE	Teacher's aide, non-competitive position
.20 FTE	Occupational therapist, competitive position
.1014 FTE	Physical therapist, competitive position
.0833 FTE	Clerk typist part-time, non-competitive position
.50 FTE	Secretarial Typist, competitive position
.20 FTE	Personnel Assistant, competitive position
1.0 FTE	Secretary II, competitive position
1.0 FTE	Senior Account Clerk Typist, competitive position
1.0 FTE	Clerk Typist, competitive position

**BE IT FURTHER RESOLVED**, that the Board Clerk is hereby directed to provide written notice to those employees whose positions are hereby abolished, as set forth in the Board adopted 2011-2012 budget as recommended by Superintendent of Schools, dated April 7, 2011, as presented at this meeting; and

**BE IT FURTHER RESOLVED**, that to the extent that there are more employees in the job title than there are remaining positions after consideration of bumping rights in accordance with Collectively Negotiated Agreements, the Board Clerk is hereby directed to provide written notice to those employees who shall be laid off effective close of business of June 30, 2011, with further notice regarding recall rights, if any; and

**BE IT FURTHER RESOLVED**, that said employees who are in the competitive class of the civil service shall be notified, in writing, of their placement on a preferred list regarding their entitlement to recall for a period of four years from the date of the abolition of their position in accordance with Sections 80 and 81 the Civil Service Law.

***Motion to accept carried unanimously.***

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**C. Establishment of Positions**

Establishment of Positions

Motion by Mrs. Uhl

Seconded by Mr. Jacobs

**WHEREAS:** Upon the recommendation of the Superintendent of Schools, the Board of Education, in developing the 2011-2012 school year budget, determined that it is necessary and appropriate to create certain positions in the District;

**NOW, THEREFORE, BE IT RESOLVED** that effective July 1, 2011, the following positions are to be created as set forth in the Board adopted 2011-2012 school budget as recommended by the Superintendent of Schools, dated April 7, 2011, as presented at the meeting.

**Teachers:**

Teachers

Tenure Area  
Business (Grades 7-12)

FTE  
.40

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Elementary Education  
(for Gifted and Talented grades K-8) .40  
Tenure Area TBD – Teacher Contingency position 1.0

**Teaching Assistants:**

Teaching Assistant 1:1 1.0833  
Teaching Assistant Contingency position 1.0833

Teaching Assistants

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**D. BOCES Annual Election of Board Members & Budget Vote**

BOCES Annual Election of Board Members & Budget Vote

Motion by Mrs. Uhl \_\_\_\_\_ Seconded by Mr. Jacobs \_\_\_\_\_

**RESOLVED** that the Board of Education of the South Orangetown Central School District approve the 2011-2012 Board of Cooperative Educational Services Administrative Budget in the amount of \$4,727,057.

**BE IT FURTHER RESOLVED** that the Board of Education of the South Orangetown Central School District casts its vote for the annual election of members of the Board of Cooperative Educational Services for the following persons for a three-year term: David Grammerstorf (Haverstraw-Stony Point School District); Michael Mark (Nyack Union Free School District); and Peggy Zugibe (At-Large Position).

*Motion to accept carried unanimously.*

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**E. NEW BUSINESS**

NEW BUSINESS

**Audit Committee** – Mr. Jacobs reported that the Audit Committee met on April 26th and discussed the end of the year reporting timeline and new reporting format.

Audit Committee

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**VIII. ADJOURNMENT**

ADJOURNMENT

Motion by Mrs. Uhl \_\_\_\_\_ Seconded by Mr. Jacobs \_\_\_\_\_

**RESOLVED:** the meeting is adjourned at 8:30 p.m.

8:30 P.M.

Respectfully Submitted,

Theresa Campanella  
District Clerk

Certificated Personnel

**I RETIREMENT**

It is recommended that the Board of Education approve the resignation of the following for the purpose of retirement:

- **Carol DeMeola**, 1.0 teaching assistant at WOS, 23 years in the District, effective 6/30/11 (end of day)

**II LEAVE OF ABSENCE**

It is recommended that the Board of Education approve the leave of absence of the following:

- **Jennifer Sherman**, 1.0 Special Ed leave replacement teacher at TZE
  - On or about 5/9/11 – 5/27/11                      Paid leave concurrent with FMLA
  - On or about 5/28/11 – 6/30/11                      Unpaid leave concurrent with FMLA

**III APPOINTMENT**

It is recommended that the Board of Education amend the action of the BOE meeting of 11/18/10 for the appointment of the following:

- **Celine Zatarga**, 1.0 elementary regular substitute at TZE; amend effective dates previously 9/1/10 – on or about 5/4/11, changed to 9/1/10 – 6/30/11

**IV EXTRA CURRICULAR ASSIGNMENT**

It is recommended that the Board of Education approve the appointment of the following for the 2010-2011 school year:

**Spring Coach**

<b>Name</b>	<b>Position</b>	<b>Category/Step</b>	<b>Stipend</b>
Andrea Nobile	Modified Track Assistant	I/I	\$1,684

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**SCHEDULE 10/11 C16- Classified (Civil Service) Personnel**

**DATE OF MEETING: April 28, 2011**

**SOUTH ORANGETOWN  
CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION**

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**Classified (Civil Service) Personnel**

**I.RETIEMENT**

It is recommended that the Board of Education approve the resignation of the following for the purpose of retirement:

- **Eileen Michaelian, Clerk Typist, CLE, 20 years, 9 months in the District, effective 6/30/11 (end of day).**

**II.RESIGNATION**

It is recommended that the Board of Education approve the resignation of the following:

- **Angela Squillini, Lifeguard, SOMS, effective 4/14/11 (end of day).**