

**REGULAR MEETING, SOUTH ORANGETOWN CENTRAL SCHOOL DISTRICT,  
BOARD OF EDUCATION, WEDNESDAY, OCTOBER 5, 2011**

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**I. CALL TO ORDER**

Mrs. Pitruzzella called the meeting to order at 7:45 p.m.

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CALL TO ORDER

7:45 P.M.

**II. ROLL CALL**

Present: Mrs. Pitruzzella

Mr. Jacobs (arrived 7:56 p.m.)

Mr. De Vincenzo (arrived 7:55 p.m.)

Mr. Spiro

Mrs. Uhl

Dr. Ken Mitchell, Superintendent of Schools

Ms. Ann Vaccaro-Teich, Deputy Superintendent

Other Members of Administration

PTA & Members of the Community

Absent: Theresa Campanella, District Clerk

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ROLL CALL

**III. INFORMATION & PROPOSALS**

**Board Announcements**

- TZ Soccer player Chris Kane selected as Journal News Scholar Athlete
- TZHS Music Department – 6 students accepted into New York State All State Music Ensemble
- Meet the Teacher Nights and Zee Night were very successful
- Half-Day Superintendent's Conference Day – October 7
- Germ Smart Parent Assembly – October 17<sup>th</sup> at WOS
- SOCASA Meeting – October 19<sup>th</sup> at SOMS

INFORMATION &  
PROPOSALS

Board  
Announcements

**Superintendent's Report**

**External Auditors – RS Abrams**

Ms. Marianne Van Duyne and Mr. Daniel Ruckdeschel from RS Abrams, the District's independent auditors, presented a brief overview of the District's recent audit. Ms. Van Duyne reported to the board the audit went smoothly and the district received an unqualified opinion, which is the best rating a district can receive. Ms. Van Duyne thanked Ann Vaccaro-Teich, Deputy Superintendent and the business office staff for their hard work.

Superintendent's  
Report

External Auditors  
– RS Abrams

**Tax Cap Implications – SOCSO**

Ann Vaccaro-Teich, Deputy Superintendent, presented to the Board a brief overview of the Property Tax Cap. Areas covered in the presentation included how New York's tax cap compares to those in other states; the property tax cap without mandate relief and new terminology needed to understand the complex formula. The complete presentation is available on the district's website.

Tax Cap  
Implications -  
SOCSO

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**21<sup>st</sup> Century Goal Planning – 2011-2012 – District-wide Status**

Dr. Mitchell reviewed the status of the district-wide goal of 21<sup>st</sup> Century Learning. Dr. Mitchell explained how the following areas to 21<sup>st</sup> Century Learning: critical thinking problem solving skills; collaborative leadership skills; adaptability and the ability to use a variety of tools to solve problems; initiative and entrepreneurialism; effective oral and written communication abilities and presentation skills; ability to access and analyze information and process this information; and curiosity and imagination. All of the District's goals are available on the website.

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21<sup>st</sup> Century Goal  
Planning – 2011-12  
– District-wide  
Status

**IV. PUBLIC COMMENTARY**

- A parent suggested the Science teachers speak with their students about the legacy of Steve Jobs, Apple founder
  - A parent expressed concern over a bullying incident at TZHS
  - Bryan Burrell, Executive Director of Rockland County School Boards Association, thanked the Board, on behalf of the Association for their membership in RCSBA. Mr. Burrell gave an overview of the work of the RCSBA.
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PUBLIC  
COMMENTARY

**V. BOARD DISCUSSION/ACTION ITEMS**

**BOARD DISCUSSION**

- Concussion Management Awareness – Mrs. Uhl reported that Mr. Frawley will report on the requirements of the new law on October 20<sup>th</sup>. She was pleased to report that the District is practicing many of the requirements of the new law.
- Audit Committee – the appointment to the Audit Committee is for a three year term.

BOARD  
DISCUSSION/  
ACTION ITEMS

BOARD  
DISCUSSION

**ACTION ITEMS**

**A. CONSENT AGENDA**

Motion by Mrs. Uhl

Seconded by Mr. Spiro

**RESOLVED:** that the following Consent Agenda Items be approved (see resolutions marked with an asterisk {\*})

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**RESOLVED:** that Schedule 11/12, A-2 Board Appointment, be approved as attached (see *pink schedule*).

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Schedule 11/12,  
A-2, Board  
Appointment

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**RESOLVED:** that Schedule 11/12, P-4 Professional Personnel, be approved as attached (see *blue schedule*).

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Schedule 11/12,  
P-4 Professional  
Personnel

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**RESOLVED:** that Schedule 11/12, C-3 Civil Service Personnel, be approved as attached (see *blue schedule*).

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Schedule 11/12,  
C-3 Civil Service  
Personnel

**REGULAR MEETING, SOUTH ORANGETOWN CENTRAL SCHOOL DISTRICT,  
BOARD OF EDUCATION, WEDNESDAY, OCTOBER 5, 2011**

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**RESOLVED:** that Schedule 11/12, H-3 Committee on Special Education, be approved as attached (*see blue schedule*).

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Schedule 11/12,  
H-3 Committee on  
Special Education

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**RESOLVED:** that Schedule 11/12, HP-3 Committee on Preschool Special Education, be approved as attached (*see blue schedule*).

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Schedule 11/12,  
HP-3, Committee  
on Preschool  
Special Education

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**RESOLVED** that the Board of Education accept the minutes of September 15, 2011.

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Acceptance of  
Minutes of  
September 15,  
2011

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**Resolution Accepting Universal Pre-K Site Agreement – Tall Pines**

**RESOLVED** that the Board of Education authorizes the President and Superintendent of Schools to execute an agreement with Tall Pines Nursery School as site providers for the Universal Pre-K program. The agreements are in effect September 1, 2011, to June 30, 2012.

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Resolution  
Accepting UPK  
Site Agreement –  
Tall Pines

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**Resolution for Acceptance of Audit Committee Minutes**

**RESOLVED** that the Board of Education accept the Audit Committee minutes of the September 19, 2011, and September 26, 2011, meetings, each Board member having received a copy.

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Resolution for  
Acceptance of  
Audit Committee  
Minutes

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**Resolution for Acceptance of the Revised Audit Committee Charter**

**RESOLVED** that the Board of Education accepts the revised Audit Committee Charter having been reviewed by the Audit Committee at its September 19, 2011, meeting. See appended Audit Committee Charter.

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Resolution for  
Acceptance of  
Revised Audit  
Committee Charter

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**Resolution for Acceptance of Independent Auditor's Report, Management Letter, & Business Office's Corrective Action Plan**

**RESOLVED** that the Board of Education accept the Independent Auditors' Report, and Management Letter for the year ended June 30, 2011 based upon the recommendation of the South Orangetown Central School District's Audit Committee.

Resolution for  
Acceptance of  
Independent  
Auditor's Report,  
Management  
Letter & Business  
Office's Corrective  
Action Plan

**BE IT FURTHER RESOLVED** that the Board of Education directs the Business Office to develop a corrective action plan for review by the Audit Committee.

**AND BE IT FURTHER RESOLVED** that the Board of Education accepts the attached corrective action plan having been reviewed by the Independent Auditors and Audit Committee.

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**REGULAR MEETING, SOUTH ORANGETOWN CENTRAL SCHOOL DISTRICT,  
BOARD OF EDUCATION, WEDNESDAY, OCTOBER 5, 2011**

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**Roof Replacement Project Phase II**

Roof Replacement  
Project Phase II

**RESOLUTION re:** General Contractor  
Change Order Nos. TZHS-4, TZHS-5, TZHS-6 General Construction  
AMB Construction

Change Order  
Nos. TZHS-4,  
TZHS-5, TZHS-6,  
AMB Construction

**WHEREAS** in connection with the roof replacement and related work project(s) being carried out by the South Orangetown Central School District, the Board of Education (the "Board"), at the July 1, 2011 Board meeting, accepted a resolution authorizing the District Project Team ("DPT"), upon recommendation of the architect, to authorize various separate Change Orders in connection with the project that do not individually exceed \$25,000.

**AND WHEREAS** in connection with the July 1, 2011 resolution the DPT has previously authorized, and KG&D Architects is recommending that the Board of Education resolve to accept Change Orders TZHS-4, TZHS-5, and TZHS-6 (which will increase the contract amount) totaling \$12,100.

**AND WHEREAS** the AMB contract for the TZHS project shall be modified upon the acceptance of TZHS-4, TZHS-5, and TZHS-6, as follows:

Description	Proposal Number/I.D.	Proposal Amount	Total Change Order Amount
Removal of four drains and PVC pipes at area D	TZHS-4	\$ 1,000.00	\$ 1,000.00
Installation of new chimney cap	TZHS-5	\$ 7,600.00	\$ 7,600.00
Replacement of leaking drain line, hose test and insulation in auditorium ceiling	TZHS-6	\$ 3,500.00	\$ 3,500.00

Original Contract Sum was:	\$1,767,000.00
Net Change by previous authorized Change Orders:	25,810.00
Contract Sum prior to this Change Order was:	1,792,810.00
Contract Sum will be increased/decreased by these Change Orders:	12,100.00
New Contract Sum including this Change Order will be:	\$1,804,910.00

**RESOLVED** that Change Orders TZHS-4, TZHS-5, and TZHS-6 have been reviewed and are hereby accepted by the Board in accordance with the July 1, 2011 resolution; and

**FURTHERMORE BE IT RESOLVED** that the Board authorizes and directs Rosemary Pitruzzella, in her capacity as the Board's President, to execute the above referenced Change Orders.

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**Resolution for Disposal of Kitchen Equipment**

Resolution for  
Disposal of  
Kitchen  
Equipment

**WHEREAS** in accordance with District Policy #6900, Disposal of School Property, the following equipment has been identified as being surplus and beyond repair:

Site	Location	Asset Tag #	Description	Acq. Date
03	Kitchen	20092441	Glenco freezer	1/1/90

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BOARD OF EDUCATION, WEDNESDAY, OCTOBER 5, 2011**

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**BE IT RESOLVED** that the Board of Education of the South Orangetown Central School District approves the equipment to be disposed of in accordance with District Policy.

**BE IT FURTHER RESOLVED** that they will be removed from the District's capital inventory and insurance.

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**Resolution for Acceptance of Tax Certiorari Settlements**

Resolution for  
Acceptance of Tax  
Certiorari  
Settlements

**WHEAREAS** an 83 unit condominium development located at 21 through 56 Gair Street in Piermont, Sections 75.55-1-1.4/51-417, have brought tax certiorari proceedings for the 2004 through 2010 assessment years asking for a reduction in assessment; and

**WHEREAS** the Assessor for the Town of Orangetown has determined the property overassessed; and

**AND WHEREAS** a settlement has been negotiated reducing the property's assessment;

**THEREFORE BE IT RESOLVED** that:

1. The Board of Education authorizes the law office of Shaw, Perelson, May & Lambert, LLP to enter into a stipulation reducing the assessments as follows:

2004 - From \$28,752,900 to \$27,567,391, decrease of \$1,185,509  
2005 - From \$28,752,900 to \$27,781,256, decrease of \$ 971,644  
2006 - From \$28,752,900 to \$28,265,278, decrease of \$ 487,622  
2007 - From \$28,752,900 to \$27,738,779, decrease of \$1,014,121  
2008 - From \$28,752,900 to \$27,100,142, decrease of \$1,652,758  
2009 - From \$28,752,900 to \$26,263,167, decrease of \$2,489,733  
2010 - From \$28,752,900 to \$27,045,512, decrease of \$1,707,388

2. The District Treasurer be authorized to issue a refund in the amount of \$298,386.86 as required, after an order incorporating the assessment reductions is received by the school district or its attorneys.

**BE IT FURTHER RESOLVED** that the Board of Education of the South Orangetown Central School District authorizes an appropriation of the tax certiorari reserve to increase the 2011-2012 budget in order to pay the tax certiorari refund in the amount of \$298,386.86 as follows:

Appropriated Reserve - Tax Certiorari – A/C #A511		\$298,386.86
Appropriations	A/C #A960	\$298,386.86
Refund on Real Property	A1964.400-10-0000	\$298,386.86

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**REGULAR MEETING, SOUTH ORANGETOWN CENTRAL SCHOOL DISTRICT,  
BOARD OF EDUCATION, WEDNESDAY, OCTOBER 5, 2011**

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**Resolution for Appointment of Transportation Consultant**

**WHEREAS** a committee comprised of District administrators, Board of Education member, and Finance Council member was established for the purpose of selecting a transportation consultant to evaluate the District's current mileage limits, ridership, and child safety zones.

**AND WHEREAS** a Request for Proposal was prepared by administration and advertised on August 25, 2011 for transportation consulting services.

**AND WHEREAS** the District received proposals from three reputable firms. The Committee interviewed these firms on September 23, 2011. The Committee used a point system to rank the firms based on their interviews, proposals submitted, and reference checks. As a result of the ranking the Committee is recommending the appointment of Pupil Transportation Safety Institute (PTSI) as transportation consultant.

**RESOLVED** that the Board of Education, based on the recommendation of the Committee, appoints Pupil Transportation Safety Institute (PTSI) as the South Orangetown Central School District's transportation consultant. The fee for these services is \$11,600, if additional services are required the fee would be \$800 per day plus expenses.

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**Resolution to Accept Financial Reports – August 2011**

**WHEREAS**, the Board of Education of the South Orangetown Central School District has received from the District Treasurer the monthly financial schedules as stated below

**FURTHERMORE**, the Board has had an opportunity to review the reports, question items and receive responses from the Deputy Superintendent and District Treasurer

**RESOLVED:** that the Board of Education of the South Orangetown Central School District accept the following financial schedules for August 2011

Schedule 2011-2012 T-AUG	Treasurer Reports
Schedule 2011-2012 BT- AUG	Budget Transfers
Schedule 2011-2012 FR- AUG 1	General Fund Financial Reports
Schedule 2011-2012 FR- AUG 2	School Lunch Fund Financial Reports
Schedule 2011-2012 FR- AUG 3	Special Aid Fund Financial Reports
Schedule 2011-2012 FR- AUG 4	Capital Fund Financial Reports
Schedule 2011-2012 FR- AUG 5	Debt Service Fund Financial Reports
Schedule 2011-2012 W- AUG 1	General Fund Warrants
Schedule 2011-2012 W- AUG 2	School Lunch Fund Warrants
Schedule 2011-2012 W- AUG 3	Special Aid Fund Warrants
Schedule 2011-2012 W- AUG 4	Capital Fund Warrants
Schedule 2011-2012 W- AUG 5	Trust Fund Warrants

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Resolution for  
Appointment of  
Transportation  
Consultant

Resolution to  
Accept Financial  
Reports – August  
2011

**REGULAR MEETING, SOUTH ORANGETOWN CENTRAL SCHOOL DISTRICT,  
BOARD OF EDUCATION, WEDNESDAY, OCTOBER 5, 2011**

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**Resolution to Accept Claims Auditor Report – August 2011**

**RESOLVED:** that the Board of Education of the South Orangetown Central School District accept the Claims Auditor Reports for the month of August 2011 (see appended reports). Be it also noted that copies of the reports were also being provided to the Audit Committee.

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**Resolution to Extend Pedagogical Consultant Services**

**WHEREAS** in accordance with District goals, the District has been utilizing funds to provide teachers with professional development in differentiating instruction to meet the needs of all learners along with the related technology equipment.

**BE IT RESOLVED** that the South Orangetown Board of Education extends the contract with Innovative Designs for Education Corporation to provide professional development services for an amount not to exceed \$24,680.98.

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**Resolution for Acceptance of Donation – SOCES PTA**

**RESOLVED** that the Board of Education of the South Orangetown Central School District accepts, with gratitude, the following donations from the SOCES PTA.

**BE IT FURTHER RESOLVED** that the Board of Education of the South Orangetown Central School District increase the 2011-2012 budget in the amount of \$ 3625.00 as follows:

Estimated Revenue – A/C A510	\$ 3625.00
A/C A2705.04 Donations WOS	3625.00
Appropriations – A/C A960	\$ 3625.00
A/C A2110.407-04-0407	3625.00

***Motion to accept Consent Agenda as amended carried unanimously.***

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**B. New Business**

- Curriculum Council Meeting, October 27<sup>th</sup>
  - NYSSBA Annual Convention – Mrs. Pitruzzella will attend through BOCES
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**VI. ADJOURNMENT**

Motion by Mr. Spiro

Seconded by Mrs. Uhl

**RESOLVED:** the meeting is adjourned at 9:45 p.m.

Respectfully Submitted,

Theresa Campanella  
District Clerk

Resolution to  
Accept Claims  
Auditor Report –  
August 2011

Resolution to  
Extend  
Pedagogical  
Consultant  
Services

Resolution for  
Acceptance of  
Donation – SOCES  
PTA

New Business

ADJOURNMENT

9:45 P.M.

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**SOUTH ORANGETOWN CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION APPOINTMENTS  
DATE OF MEETING: OCTOBER 5, 2011**

**PAGE 1 OF 1**

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**I. Tutorial Services for SOCSD students who are hospitalized during the 2011-12 school year per New York State Education regulations on an as needed basis.**

<b>Name</b>	<b>Stipend</b>	<b>Dates of Service</b>
Education Inc.	Not to exceed \$55 per hour	9-12-11 – 6-22-12

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**SCHEDULE 11/12 P- 4 - Professional Personnel**

**DATE OF MEETING: October 5, 2011**

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**SOUTH ORANGETOWN  
CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION**

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**Certificated Personnel**

**I LEAVE OF ABSENCE**

It is recommended that the Board of Education approve the leave of absence of the following teacher:

- **Jennifer Jacobs**, 1.0 elementary teacher at WOS
  - On or about 10/18/11 – 12/15/11                      Paid leave concurrent with FMLA
  - On or about 12/16/11 – 1/16/12                      Unpaid leave concurrent with FMLA

**II RESIGNATION**

It is recommended that the Board of Education approve the resignation of the following:

- **John Hickey**, Fall Weight Room Supervisor, effective 10/14/11

**III APPOINTMENTS**

It is recommended that the Board of Education approve the appointments of the following substitute teachers for the 2011-2012 school year at the contractual rate of pay according to the SOSTA contract:

**Ellen Brown                                      Wendy Doyle                                      Melissa Perez**

It is recommended that the Board of Education approve the appointments of the following substitute teaching assistants for the 2011-2012 school year at the rate of \$16.51 per hour:

**Kathleen Alexander**

It is recommended that the Board of Education approve the FTE increases for the following teachers for the 2011-2012 school year:

- **Mary Scully**, additional .0833 at CLE

**IV EXTRA-PAY ASSIGNMENTS**

It is recommended that the Board of Education approve the appointments of the following teacher mentors for the 2011-2012 school year at the contractual rate of pay according to the EASO contract, Article XIX, E 2, \$750 per year:

**LuAnn Carbonetto                              Sarah McMane                              Kristen Duroy**  
**Nancy Forman                                      Lori Berube**

It is recommended that the Board of Education approve the appointments of the following TZHS club advisors for the 2011-2012 school year:

<b>Name</b>	<b>Position</b>	<b>Step</b>	<b>Stipend</b>
Michael Matulac	Academic League Advisor (shared)	III	\$796
Randy Altman	Academic League Advisor (shared)	I	\$712.50
Donna Grasso	Art Service Club Advisor	III	\$1,592
Barbara LaBrake	Arts & Crafts Club Advisor	III	\$1,592
John Rossi	Chamber Orchestra Advisor	III	\$1,592
Mark Bergling	DECA Advisor	III	\$1,592
Greg Laskow	Discussion Club Advisor	III	\$1,592
Edward Clinton	Drama Club Advisor	III	\$1,592
Sarah McMane	English Honor Society Advisor	III	\$1,592
Mary Root	French Club Advisor	III	\$1,592

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**SCHEDULE 11/12 P- 4 - Professional Personnel****DATE OF MEETING: October 5, 2011****PAGE 2 OF 3 PAGES****SOUTH ORANGETOWN  
CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION**

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**Certificated Personnel****IV EXTRA-PAY ASSIGNMENTS (continued)**

It is recommended that the Board of Education approve the appointments of the following TZHS club advisors for the 2011-2012 school year (continued):

<b>Name</b>	<b>Position</b>	<b>Step</b>	<b>Stipend</b>
Claudia Arietta	Gay-Straight Alliance Advisor	I	\$1,425
Russell Wagoner	Handbell Choir Advisor	III	\$1,592
Christine Drivas	History Honor Society Advisor	III	\$1,592
Theresa Starink	Interact Club Advisor	III	\$1,592
Patricia Castelli	Italian Club Advisor (shared)	III	\$796
Maria Stillo	Italian Club Advisor (shared)	III	\$796
Patricia Castelli	Italian Honor Society Advisor (shared)	III	\$796
Maria Stillo	Italian Honor Society Advisor (shared)	III	\$796
Lois Parker-Hennion	Japanese Club Advisor	II	\$1,592
Bill Hughes	Jazz Club Ensemble Advisor	III	\$1,592
Edward Clinton	Lighting Service Club Advisor	III	\$1,592
Seth Resnikoff	Math Team Advisor	III	\$1,592
Jarrad Vrydaghs	Model UN Advisor (split)	III	\$796
Matthew Robertson	Model UN Advisor (split)	I	\$712.50
Seth Resnikoff	Mu Alpha Theta Advisor	III	\$1,592
Jeanne Benecke	Mu Alpha Theta Advisor	III	\$1,592
Michael Francesco	Multi-Cultural Coalition Advisor	II	\$1,592
Nicole Farish	National Honor Society Advisor	III	\$1,288
Nicole Lai	National Honor Society Advisor	III	\$1,288
Sarah McMane	Peer Leadership Advisor	III	\$2,185
Christine O'Brien	Peer Leadership Advisor	III	\$2,185
Edward Honcharski	Peer Mediation Club Advisor (shared)	III	\$796
Eileen Fiorentino	Peer Mediation Club Advisor (shared)	III	\$796
William Hughes	Pep Band Advisor	III	\$1,592
John Rossi	Quartet Club Advisor	III	\$1,592
Susan Maher	SADD Advisor	III	\$1,592
Michelle Murray	SADD Advisor	III	\$1,592
Patricia Kilkelly	Science Honor Society Advisor	III	\$1,592
Kristen Distant	Science Olympiad Advisor	III	\$1,592
Michael Francesco	Science Olympiad Advisor	III	\$1,592
Elise Moloney	Spanish Club Advisor (shared)	III	\$796
Claudia Arietta	Spanish Club Advisor (shared)	III	\$796
Elise Moloney	Spanish Honor Society Advisor (shared)	III	\$796
Peter Burgos	Spanish Honor Society Advisor (shared)	III	\$796
William Hughes	Student Organization Advisor	III	\$3,986
Mark Stanford	Tapress Advisor	III	\$3,339
Frances Duffy	Tapress Advisor	III	\$3,339
Donna Grasso	Tones Advisor	III	\$1,592
Sarah McMane	Tones Advisor	III	\$1,592
Patrick Driscoll	VAASA Advisor	I	\$1,425



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**SCHEDULE 11-12-C3- Classified (Civil Service) Personnel**

**DATE OF MEETING: October 5, 2011**

**SOUTH ORANGETOWN  
CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION**

**PAGE 1 OF 1 PAGE**

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**Classified (Civil Service) Personnel**

**I LEAVE OF ABSENCE**

It is recommended that the Board of Education approve the leave of absence of the following:

- **Israel Arce**, Custodial Worker, TZE  
On or about 8/18/11-9/9/11                      Paid leave concurrent with FMLA  
On or about 9/10/11-11/13/11                      Unpaid leave concurrent with FMLA

**II APPOINTMENTS**

It is recommended that the Board of Education approve the probationary appointment of the following in accordance with Civil Service rules and regulations:

- **Robert Smith**, Custodial Worker, Step 1, \$35,068.00 per year prorated, effective 10/11/11.

It is recommended that the Board of Education approve the appointment of the following substitute school nurse for the 2011-2012 school year at the rate of \$120.00 per day:

- **Irene Mullins**

It is recommended that the Board of Education approve the appointment of the following substitute lifeguard for the 2011-2012 school year at the rate of \$15.00 per hour:

- **Jordan Bogart**