

**REGULAR MEETING, SOUTH ORANGETOWN CENTRAL SCHOOL DISTRICT,
BOARD OF EDUCATION, THURSDAY, NOVEMBER 17, 2011**

I. CALL TO ORDER

Mrs. Pitruzzella called the meeting to order at 6:05 p.m.

CALL TO ORDER

6:05 p.m.

ROLL CALL

II. ROLL CALL

Present: Mrs. Pitruzzella
Mr. DeVincenzo
Mr. Jacobs
Mrs. Uhl
Dr. Ken Mitchell, Superintendent of Schools
Ms. Ann Vaccaro-Teich, Deputy Superintendent
Other Members of Administration
Members of PTA & Community
Theresa Campanella, District Clerk

Absent: Mr. Spiro

III. INFORMATION & PROPOSALS

INFORMATION &
PROPOSALS

Board Announcements

Board
Announcements

Mrs. Pitruzzella welcomed everyone to the board meeting and invited the students from the middle school to lead the Pledge of Allegiance.

Superintendent's Report

Superintendent's
Report

- Journal News Buildings Condition article – Dr. Mitchell explained that, while the roofs were noted in the article as a major issue, the article was written before the roofs were completed and this will be reflected in a future report from New York State.
- Board of Education Recognition – Dr. Mitchell thanked the Board of Education for volunteering their time to advocate for all students.

PTA Presidents Reports

PTA Presidents
Reports

SOCES PTA

SOCES PTA

- Germ Smart initiative up and running at WOS
- School Spirit Event – 2nd and 3rd graders had their faces painted for the event
- TZE Book Fair – two-day book fair was a success earning approximately \$1500 for PTA
- School Photos – Students had their photos taken on November 3 & 4
- Reflections in Art – deadline for submission is November 28th
- New Report Cards & Parent Handbook were explained by the Principals and Lynn Gorey, Assistant Superintendent for Curriculum & Instruction at the November 16th general meeting
- Upcoming Events:
 - Comedy Night Fundraiser – February 3, 2012 at Casa Mia Manor House
 - We the People – A Multicultural Festival – March 10, 2012 at SOMS

TZHS PTSA

TZHS PTSA

- Project Graduation – Scholarship Committee has begun to meet
- Clothing Drive was a success

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PTA Council

- Founder's Day – February 15th at Casa Mia Manor House. Nomination forms can be found online under PTA. Forms are due by Friday, December 9th.

21st Century Goal Planning – Cottage Lane

Dr. Brian Culot, Principal, and Karen Ramirez, Assistant Principal, presented to the Board how Cottage Lane is preparing students for the 21st Century. Dr. Culot explained the four "C's" are a student's ticket up the economic ladder in the 21st Century: Communication, Collaboration, Critical Thinking, and Creativity. Some Student enrichments at Cottage Lane include: character education and class assemblies, Theaterworks, WordMasters, Math Olympiads, and Challenger Center. Students from Ms. Caunitz and Ms. Forman classes presented their project called Rockin' Around New York State. The project was researching and planning a family trip to a region in New York, outlining the cost, places to stay, and places to see.

21st Century Goal Planning – South Orangetown Middle School

Karen Tesik, Principal, reviewed the 21st Century Skills being used at SOMS. The Goal is, through the use of student centered lessons, SOMS students will transition to the high school with the knowledge and experience of utilizing 21st Century skills and exploring 21st Century themes. Mrs. Tesik explained measureable objectives that include how students will demonstrate creative thinking, construct knowledge, and develop innovative products and processes using technology. Mrs. Tesik also reviewed the professional development that teachers receive through a three-prong approach: summer workshops, on-going, on-site support and virtual support. Two students from SOMS shared with the Board a project that was completed in Design and Drawing (an "electric" insect) and experiences in the Challenge Lab.

Building Data Summary – Cottage Lane & SOMS

Dr. Culot, Mrs. Ramirez, and Mrs. Tesik reviewed data from the state assessments for the respective buildings. The summary included results of the ELA and Math assessments and an explanation on how the data is utilized to inform RTI and AIS

IV. PUBLIC COMMENTARY – NONE

V. BOARD DISCUSSION/ACTION ITEMS

BOARD DISCUSSION

Policies:

First Reading: Policy 0115 – Student Bullying Prevention & Intervention; Policy 5695 – Students & Personal Electronic Devices; Policy 4850 – Animals in School; Policy 6471 – Website Publishing;

Adoption: Policy 2520 – Board Member Training; Policy 5152 – Admission of Non-Resident Students; Policy 6110 – Budget Planning; Policy 9260 – Conditional Appointment Student Safety

PTA COUNCIL

21ST Century Goal
Planning-Cottage
Lane

21ST Century Goal
Planning - SOMS

Building Data
Summary – CLE &
SOMS

PUBLIC
COMMENTARY –
NONE

BOARD
DISCUSSION/
ACTION ITEMS

BOARD
DISCUSSION

Policies

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Board members discussed Policy 0115, Student Bullying Prevention & Intervention, and whether it aligns with the Dignity for All Students Act. The policy will go back to the committee for further review. The board discussed that this policy was already incorporated in the current Code of Conduct.

2012-2013 School Year Calendar

Minor adjustments will be made and adoption of the calendar will be at a future board meeting.

Town Collection of School Taxes

The Board discussed the fee that may be assessed by the town for collection of school taxes. Questions will be sent to the Town's Receiver of Taxes concerning the proposed fee.

ACTION ITEMS

A. CONSENT AGENDA

Motion by Mrs. Uhl

Seconded by Mr. DeVincenzo

RESOLVED: that the following Consent Agenda Items be approved (see resolutions marked with an asterisk {*})

*

RESOLVED: that Schedule 11/12, P-6 Professional Personnel, be approved as attached (*see blue schedule*).

*

RESOLVED: that Schedule 11/12, C-5 Civil Service Personnel, be approved as attached (*see blue schedule*).

*

RESOLVED: that Schedule 11/12, H-6 Committee on Special Education, be approved as attached (*see blue schedule*).

*

RESOLVED: that Schedule 11/12, H-5 Committee on Preschool Special Education, be approved as attached (*see blue schedule*).

*

RESOLVED that the Board of Education accept the minutes of October 5, 2011.

*

RESOLVED that the Board of Education accept the minutes of October 20, 2011.

*

RESOLVED that the Board of Education accept the minutes of November 3, 2011.

2012-2013 School
Year Calendar

Town Collection of
School Taxes

ACTION ITEMS

**CONSENT
AGENDA**

Schedule 11/12,
P-6, Professional
Personnel

Schedule 11/12,
C-5, Civil Service
Personnel

Schedule 11/12,
H-6, Committee on
Special Education

Schedule 11/12,
H-5, Committee on
Preschool Special
Education

Minutes of
October 5, 2011

Minutes of
October 20, 2011

Minutes of
November 3, 2011

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Correction to the 2011-2012 Tax Roll

Correction to the
2011-2012 Tax Roll

WHEREAS the County of Rockland has informed the District that certain exemptions, as noted, for the properties listed below were omitted and applications have been filed for corrections. The applications are requesting that the tax amounts be corrected and new bills be issued. The applications have been reviewed by the County and they are supporting the corrections.

RESOLVED that the Board of Education authorizes the Town of Orangetown to correct the 2011-12 tax rolls and issue new bills, reducing the tax amounts for these properties as follows:

Property	Exemption Omitted	Original Tax Amount	Corrected Tax Amount
78.17-1-40	Basic STAR	\$7,036.01	\$5,912.01
70.13-2-81	Enhanced STAR	\$6,307.13	\$5,180.13
78.05-2-19	Low Income Senior	\$4,178.46	\$ 963.73

*

WHEREAS the County of Rockland has informed the District that the Basic Star Exemption for property #74.06-2-34 was omitted and an application has been filed for a correction. The application is requesting that the tax amount of \$6,294.28 be corrected to read \$5,170.28 and a refund be issued in the amount of \$1,124.00. The application has been reviewed by the County and they are supporting the correction.

RESOLVED that the Board of Education authorizes the Town of Orangetown to correct the 2011-12 tax roll, reducing the tax amount for property #74.06-2-34 from \$6,294.28 to \$5,170.28.

BE IT FURTHER RESOLVED that the Board of Education of the South Orangetown Central School District authorizes the Deputy Superintendent to issue a refund for property #74.06-2-34 in the amount of \$1,124.00 from account A1001A Real Property Tax.

*

Resolution to Adopt 2012-2013 Budget Calendar

Resolution to Adopt
2012-2013 Budget
Calendar

RESOLVED that the Board of Education of the South Orangetown Central School District accept the attached Budget Calendar for the 2012-2013 School Year Budget.

*

Resolution to Authorize Amendment to Retainer Agreement

Resolution to
Authorize
Amendment to
Retainer Agreement

BE IT RESOLVED, that the Board of Education authorizes the Board President to execute an Amendment to the 2011-12 Retainer Agreement with Shaw, Perelson, May & Lambert, LLP, a copy of which amendment shall be incorporated by reference within the minutes of this meeting.

**REGULAR MEETING, SOUTH ORANGETOWN CENTRAL SCHOOL DISTRICT,
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Motion to adjourn to Executive Session at 9:40 p.m. for discussion of matters related to specific personnel by Mrs. Pitruzzella, seconded by Mr. De Vincenzo.

Adjourn to Executive Session 9:40 p.m.

Motion to reconvene to public session at 10:00 p.m. by Mrs. Uhl, seconded by Mr. De Vincenzo

Reconvene to Public Session 10:00 p.m.

*

Resolution to Authorize Execution of Settlement Agreement

Resolution to Authorize Execution of Settlement Agreement

RESOLVED that the Board of Education of the South Orangetown Central School District hereby approves the terms of and authorizes the Superintendent of Schools to execute a Settlement Agreement between the District and Employee No. 1722, dated November 10, 2011, as presented to the Board at this meeting. A copy of said Agreement shall be incorporated by reference within the minutes of this meeting.

*

Resolution Appointing Impartial Hearing Officer

Resolution Appointing Impartial Hearing Officer

BE IT RESOLVED that the Board of Education hereby appoints Christine Moore from the State Education Department list of individuals who may serve as Impartial Hearing Officers, as the Impartial Hearing Officer for the purpose of conducting a special education impartial hearing involving Case No. 67837.

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Resolution to Award Snow Removal Services Bid for 2011-2012

Resolution to Award Snow Removal Services Bid for 2011-2012

WHEREAS, the Board of Education of the South Orangetown Central School District on September 6, 2011 publicly advertised a bid for Snow Removal Services for the 2011-2012 school year. The District received five (5) bids which were publicly opened and read aloud on September 20, 2011 at 1:00p.m.

AND WHEREAS, in accordance with section 2.2 of the General Conditions in the bid specifications, the District rejected all bids received;

AND WHEREAS, the Board of Education of the South Orangetown Central School District on October 11, 2011 publicly advertised a re-bid for Snow Removal Services for the 2011-2012 school year. The District received four (4) bids which were publicly opened and read aloud on October 27, 2011 at 10:00a.m.

AND WHEREAS, Belleville Landscaping, was the lowest responsible bidder. Belleville Landscaping submitted a bid for Snow Removal Services at a cost of:

Location	Total Storm Accumulation	Total Cost based on Snowfall
Tappan Zee High School	1" – 3"	\$ 800.00
	4" – 6"	\$ 950.00
	7" – 9"	\$ 1000.00
	10" – 12"	\$ 1200.00
	13" and higher	\$2400.00
South Orangetown Middle School	1" – 3"	\$ 750.00
	4" – 6"	\$ 900.00
	7" – 9"	\$ 1200.00
	10" – 12"	\$ 1400.00

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	13" and higher	\$ 2500.00
<i>Additional Services/Equipment to be provided if needed:</i>		
Tappan Zee Elem. & Cottage Lane	1" – 3"	\$ 350.00
	4" – 6"	\$ 420.00
	7" – 9"	\$ 490.00
	10" – 12"	\$ 560.00
	13" and higher	\$ 900.00
William O. Schaefer	1" – 3"	\$ 375.00
	4" – 6"	\$ 450.00
	7" – 9"	\$ 550.00
	10" – 12"	\$ 650.00
	13" and higher	\$ 950.00

THEREFORE BE IT RESOLVED, that the Board of Education of the South Orangetown Central School District hereby awards the Snow Removal Services bid to Belleville Landscaping, which was the lowest responsible bidder.

*

Resolution to Accept Financial Reports – September 2011

WHEREAS, the Board of Education of the South Orangetown Central School District has received from the District Treasurer the monthly financial schedules as stated below

FURTHERMORE, the Board has had an opportunity to review the reports, question items and receive responses from the Deputy Superintendent and District Treasurer

RESOLVED that the Board of Education of the South Orangetown Central School District accept the following financial schedules for September 2011

Schedule 2011-2012 T-SEP	Treasurer Reports
Schedule 2011-2012 BT- SEP	Budget Transfers
Schedule 2011-2012 FR- SEP 1	General Fund Financial Reports
Schedule 2011-2012 FR- SEP 2	School Lunch Fund Financial Reports
Schedule 2011-2012 FR- SEP 3	Special Aid Fund Financial Reports
Schedule 2011-2012 FR- SEP 4	Capital Fund Financial Reports
Schedule 2011-2012 FR- SEP 5	Debt Service Fund Financial Reports
Schedule 2011-2012 W- SEP 1	General Fund Warrants
Schedule 2011-2012 W- SEP 2	School Lunch Fund Warrants
Schedule 2011-2012 W- SEP 3	Special Aid Fund Warrants
Schedule 2011-2012 W- SEP 4	Capital Fund Warrants
Schedule 2011-2012 W- SEP 5	Trust Fund Warrants

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Resolution to Accept Claims Auditor Report – September 2011

RESOLVED that the Board of Education of the South Orangetown Central School District accept the Claims Auditor Reports for the month of September 2011 (see appended reports). Be it also noted that copies of the reports were also being provided to the Audit Committee.

Resolution to
Accept Financial
Reports –
September 2011

Resolution to
Accept Claims
Auditor Report –
September 2011

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Resolution to Adopt Policies

RESOLVED that the Board of Education adopt the following policies: **2520**, Board Member Training; **5152**, Admission of Non-Resident Students; **6110**, Budget Planning; **9260**, Conditional Appointment Student Safety.

Motion to accept Consent Agenda as amended carried unanimously.

B. Resolution to Establish Standard Work Day & Reporting for Appointed Officials

Motion by Mrs. Uhl Seconded by Mr. Jacobs

BE IT RESOLVED, that the Board of Education of the South Orangetown Central School District hereby establishes the following as standard work days for appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based upon the record of activities maintained and submitted by these officials to the District Clerk:

Title	Name	Social Security Number (Last 4 Digits)	Registration Number	Standard Work Day (Hrs/Day)	Term Begins/Ends	Participates In Employer's Time Keeping System (Yes/No)	Days/Month (Based on record of Activities)
APPOINTED OFFICIALS							
District Treasurer	Laura Zarcone			7	07/01/2011–06/30/2012	N	6.42
Deputy District Treasurer	Loretta Haugh			7	07/01/2011-06/30/2012	N	2.25

Motion to accept carried unanimously.

Motion to adjourn to Executive Session at 10:02 for the discussion of legal matters by Mrs. Pitruzzella, seconded by Mrs. Uhl.

Motion to reconvene to public session at 10:05 by Mr. DeVincenzo, seconded by Mrs. Uhl

C. New Business

- Common Core Presentation – sponsored by Rockland County School Boards Association, Rockland BOCES, November 28
- BOCES Services Guide Dinner – December 7

VI. ADJOURNMENT

Motion by Mrs. Uhl Seconded by Mr. DeVincenzo

RESOLVED: the meeting is adjourned at 10:12 p.m.

Respectfully Submitted,

Theresa Campanella
District Clerk

Resolution to Adopt Policies

Resolution to Establish Standard Work Day & Reporting for Appointed Officials

Adjourn to Executive Session 10:02 p.m.

Reconvene to Public Session 10:05 p.m.

New Business

ADJOURNMENT

10:12 p.m.

SCHEDULE 11/12 P- 6 - Professional Personnel

DATE OF MEETING: November 17, 2011

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**SOUTH ORANGETOWN
CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION**

Certificated Personnel

I LEAVE OF ABSENCE

It is recommended that the Board of Education approve the leave of absence of the following teacher:

- **Colleen Gallagher**, 1.0 elementary teacher at WOS
 - On or about 11/3/11 – 1/10/12 Paid leave concurrent with FMLA
 - On or about 1/11/12 – 2/5/12 Unpaid leave concurrent with FMLA
 - On or about 2/6/12 – 6/30/12 Unpaid leave

II APPOINTMENTS

It is recommended that the Board of Education approve the appointment of the following leave replacement teacher:

- **Keri Kovall**, 1.0 elementary leave replacement teacher (replacing C. Gallagher at WOS); step 1MA; salary \$54,421 (pro-rated); Early Childhood Education Initial Certificate; effective 11/1/11 – 6/30/12

III EXTRA-CURRICULAR ASSIGNMENTS

It is recommended that the Board of Education rescind the action of the BOE meeting of 8/25/11 for the appointment of the following:

- **Beth Collins**, rescind appointment as SOMS – American Idol club advisor

It is recommended that the Board of Education approve the appointments of the following for the 2011-2012 school year:

Name	Position	Step	Stipend
Arlene Sorensen	SOMS – American Idol club advisor (1/2 year)	III	\$796
Rita Kwan	TZHS – Chinese Club advisor	I	\$1,425
Leigh LaBrake	TZHS – Yearbook advisor	I	\$4,122
Nicole Farish	TZHS – Spring Musical Art Director	III	\$2,341
Edward Clinton	TZHS – Spring Musical Backstage Director	III	\$1,409
Edward Clinton	TZHS – Spring Musical Business Director	III	\$1,154
Russell Wagoner	TZHS – Spring Musical Choral Director	III	\$1,409
Edward Clinton	TZHS – Spring Musical Choreographer	III	\$1,999
Edward Clinton	TZHS – Spring Musical Director	III	\$3,381
Edward Clinton	TZHS – Spring Musical Lighting Director	III	\$1,154
Donna Grasso	TZHS – Spring Musical Makeup Director	III	\$865
Janice Tocco	TZHS – Spring Musical Music Director	III	\$2,701
Edward Clinton	TZHS – Spring Musical Set Director	III	\$2,463
Russell Wagoner	TZHS – Spring Musical Ringer		\$400

SCHEDULE 11/12 P- 6 - Professional Personnel**DATE OF MEETING: November 17, 2011****PAGE 2 OF 3 PAGES****SOUTH ORANGETOWN
CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION**

Certificated Personnel**III EXTRA-CURRICULAR ASSIGNMENTS (continued)**

It is recommended that the Board of Education approve the appointment of the following fall coach for the 2011-2012 school year:

Name	Position	Category	Stipend
Christopher Rastelli	Weight Room Supervisor (1/2 season)	L	\$1,757.50

It is recommended that the Board of Education approve the appointments of the following winter coaches for the 2011-2012 school year:

Name	Position	Category/Step	Stipend
George Gaine	Varsity Boys Basketball Head Coach	A/III	\$7,704
Christopher Rastelli	JV Boys Basketball Head Coach	D/II	\$5,268*
Daniel Linehan	Volunteer Boys Basketball Assistant		Volunteer
Thomas Cromer	Varsity Girls Basketball Head Coach	A/II	\$7,233
William Lynch	JV Girls Basketball Head Coach	D/I	\$4,785
Peter Dene	Varsity Wrestling Head Coach	A/II	\$7,529*
James Ardizone	JV Wrestling Head Coach	D/II	\$5,117
Robert Favre	Varsity Track Head Coach	A/III	\$7,704
Michael Ryan	Varsity Track Assistant Coach	E/III	\$5,067
Patrick Driscoll	Varsity Track Assistant Coach	E/III	\$5,067
Kristen Sullivan	Varsity Track Assistant Coach	E/II	\$4,762
LuAnn Carbonetto	Varsity Bowling Head Coach	C/III	\$5,135
Anne Moore	Varsity Cheerleading Head Coach	G/I	\$3,035
Jenna Dickson	Volunteer Cheerleading Assistant Coach		Volunteer
Nicholas DeSantis	Varsity Ice Hockey Head Coach	A/II	\$7,233
Matthew Doran	Varsity Ice Hockey Assistant Coach	E/III	\$5,067
Daniel Rafferty	Varsity Boys Swimming Head Coach	A/III	7,704
Raymond Gaffney	Varsity Boys Swimming Assistant Coach	E/III	5,067
Robert Neuendorf	Volunteer Boys Swimming Assistant Coach		Volunteer
Luke Freeley	Modified Boys Basketball Coach	H/III	\$3,705
Denise Murphy	Modified Girls Basketball Coach	H/III	\$3,705
Raphael Rispoli	Modified Wrestling Coach	H/I	\$2,762
Jarrad Vrydaghs	Modified Wrestling Coach	H/I	\$2,762
Peter O'Donnell	Modified Boys Swimming Coach	H/I	\$2,762
Andrew Chalfin	Modified Ice Hockey Coach	H/II	\$3,233
Lawrence Cabrera	Weight Room Supervisor	L	\$3,515

*Per EASO agreement, Article VI, Section D-1

IV EXTRA-PAY ASSIGNMENTS

It is recommended that the Board of Education approve the appointments of the following for the 2011-2012 school year:

TZHS ELA/Math AIS Learning Institutes

Each teacher works up to 8 hours at \$51.67 per hour, plus planning time at \$37.35 per hour:

- **Jeanne Benecke**
- **Christopher Novak**

SCHEDULE 11/12 P- 6 - Professional Personnel

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**SOUTH ORANGETOWN
CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION**

Certificated Personnel

IV EXTRA-PAY ASSIGNMENTS (continued)

It is recommended that the Board of Education approve the appointment of the following for the 2011-2012 school year:

Name	Position	Stipend
Celia Walker	AP Exam Coordinator	\$1,967

V CONSULTANTS/CONTRACTED SERVICES

It is recommended that the Board of Education approve the appointment of the following for the 2011-2012 school year:

- **Dr. Richard Hahn**, psychiatric evaluations of students, as needed, at a rate of \$750 per evaluation, not to exceed \$7,500

VI CONTINUING EDUCATION

It is recommended that the Board of Education approve the appointment of the following for the 2011-2012 school year:

- **Carmela Gralow**, Zumba, additional 1 hour per day, 1 day per week for 8 weeks, at a rate of \$55 per class, not to exceed \$440

SCHEDULE 11-12-C5- Classified (Civil Service) Personnel

DATE OF MEETING: November 17, 2011

**SOUTH ORANGETOWN
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PAGE 1 OF 1 PAGE

Classified (Civil Service) Personnel

I RETIREMENT

It is recommended that the Board of Education approve the resignation of the following for the purpose of retirement:

- **Henry Dubiel, Maintenance Mechanic I, 24.5 years in the District, effective 12/31/11 (end of day).**

II APPOINTMENTS

It is recommended that the Board of Education approve the appointment of the following for 2011-2012.

- **Mary DiMola, Teacher's Aide Substitute, \$13.93 per hour**
- **Patrick McDermott, Custodial Worker Substitute, \$15.39 per hour**
- **Joan Raiani, Clerk Typist Substitute, \$18.00 per hour (retiree)**