

**REGULAR MEETING, SOUTH ORANGETOWN CENTRAL SCHOOL DISTRICT,
BOARD OF EDUCATION, THURSDAY, JANUARY 19, 2012**

I. CALL TO ORDER

Mrs. Pitruzzella called the meeting to order at 7 p.m.

CALL TO ORDER

7 P.M.

II. ROLL CALL

Present: Mrs. Pitruzzella
Mr. Jacobs
Mr. De Vincenzo
Mrs. Uhl

ROLL CALL

Dr. Ken Mitchell, Superintendent of Schools
Ms. Ann Vaccaro-Teich, Deputy Superintendent
Other Members of Administration
Members of Community & PTA
Theresa Campanella, District Clerk

Absent: Mr. Spiro

III. ADJOURN TO EXECUTIVE SESSION

Motion by Mr. DeVincenzo

Seconded by Mr. Jacobs

ADJOURN TO
EXECUTIVE
SESSION

RESOLVED that the Board of Education adjourn to executive session to discuss the employment history of a particular individual.

Motion to accept carried unanimously.

IV. RECONVENE PUBLIC MEETING

Motion by Mrs. Uhl

Seconded by Mr. DeVincenzo

RECONVENE
PUBLIC
MEETING

RESOLVED that the Board of Education convene to a public meeting.

Motion to accept carried unanimously.

V. INFORMATION & PROPOSALS

Board Announcements

- Mrs. Pitruzzella, on behalf of the Board, congratulated the Cottage Lane Lego Club, Zeebotics, who will compete for the first time on January 28th.

INFORMATION &
PROPOSALS

Board
Announcements

Superintendent's Report

Superintendent's
Report

State Aid - Dr. Mitchell explained that South Orangetown has lost aid due to declining enrollment.

Transportation – School start times will be reviewed and aligned with any recommended changes in transportation. After the budget vote in the spring, options and proposals will be presented to the Board. Board members can submit any questions concerning transportation to the Board President.

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PTA President's Reports

PTA Council

- Reminder: Founder's Day is on February 15th at Casa Mia Manor House. Registration forms are available on line and the cost is \$15. Recipients of the Jenkins Award are: SOCES – Laura DiMaio & Ellie Pellicci; SOMS – Vicki Shaw; TZHS – Trish Baker; Council – Margaret Umbrino
- Legislation/Education Breakfast – Central Hudson PTA will host breakfast on Saturday, March 10th from 9 a.m. to 12:30 p.m. at Casa Mia Manor House.

SOCES PTA

- Family Fun Night Luau – Friday, January 27
- Comedy Night Fundraiser – Friday, February 3, 6:30 – 11:30 p.m., Colonial Inn, Northvale, NJ, cost: \$65 per person
- We the People – Saturday, March 10, SOMS

Athletics Status Report & Preliminary Budget

Mr. Liam Frawley, Director of Athletics, Health, Physical Education, & Safety, presented a status report of athletics and the preliminary 2012-2013 Athletics Budget to the Board. Mr. Frawley's presentation included statistics, Character Education, and his proposed budget. At the present time, there are 61 teams – 28 Varsity, 13 Junior Varsity, and 20 modified. Approximately 52% of TZHS and 37% of SOMS students participate on at least one athletic team. Mr. Frawley also reviewed Character Education and how it is addressed in conjunction with athletics. Mr. Frawley noted that for the 4th year in a row the athletic budget has been reduced from the prior year (including contractual increases) by streamlining bussing, scrimmages, supplies and materials, etc.

Mr. Frawley also included an update to the Board on the Concussion Management Committee.

Technology Status Report & Preliminary Budget

Mr. George Brady, Director of Technology, presented a technology status report and preliminary budget. Topics included: mobile learning, connectivity (wireless access and internet bandwidth), and virtualization. Mr. Brady explained investing in technologies supports 21st century learning and reduces our long term operating costs.

Both presentations are available on the district's website.

VI. PUBLIC COMMENTARY – NONE

VII. BOARD DISCUSSION/ACTION ITEMS

BOARD DISCUSSION

- Policy Readings: 5280, Concussion Management; 4850, Animals in School
- Audit Committee Vacancy – interviews will be held on January 23 at 6:30 p.m., Board Members are welcome to attend
- RCSBA Legislative Breakfast – January 28 at Rockland BOCES

PTA President's Reports

PTA Council

SOCES PTA

Athletics Status Report & Preliminary Budget

Technology Status Report & Preliminary Budget

PUBLIC COMMENTARY

BOARD DISCUSSION/ACTION ITEMS

BOARD DISCUSSION

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- Federal Relations Network Conference – Washington, D.C., February 4-8; Mrs. Pitruzzella, one of the New York State Representatives, was invited to attend by the National School Boards Association.
- State Issues Conference – Albany, NY, March 11-12

ACTION ITEMS

A. CONSENT AGENDA

Motion by Mrs. Uhl

Seconded by Mr. Jacobs

RESOLVED: that the following Consent Agenda Items be approved (see resolutions marked with an asterisk {*})

*

RESOLVED: that Schedule 11/12, P-10 Professional Personnel, be approved as attached (*see blue schedule*).

Schedule 11/12,
P-10, Professional
Personnel

*

RESOLVED: that Schedule 11/12, C-8, Civil Service Personnel be approved as attached (*see blue schedule*).

Schedule 11/12,
C-8, Civil Service
Personnel

*

RESOLVED: that Schedule 11/12, H-10 Committee on Special Education, be approved as attached (*see blue schedule*).

Schedule 11/12,
H-10, Committee
on Special
Education

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RESOLVED: that Schedule 11/12, HP 08 Committee on Preschool Special Education, be approved as attached (*see blue schedule*).

Schedule 11/12,
HP-08, Committee
on Preschool
Special Education

*

Acceptance of Donation – SOCES PTA

Acceptance of
Donation –
SOCSD PTA

RESOLVED that the Board of Education of the South Orangetown Central School District accepts, with gratitude, the following donation from the SOCES PTA.

BE IT FURTHER RESOLVED that the Board of Education of the South Orangetown Central School District increase the 2011-2012 budget in the amount of \$ 1106.30 as follows:

Estimated Revenue – A/C A510	\$ 1106.30
A/C A2705.05 Donations	\$ 1106.30
Appropriations – A/C A960	\$ 1106.30
A/C A2110.407-05-0407	1106.30

*

Acceptance of Donation – South Orangetown Music Booster’s Association

Acceptance of
Donation -
SOMBA

RESOLVED that the Board of Education of the South Orangetown Central School District accepts, with gratitude, the following donation from the South Orangetown Music

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Booster's Association (SOMBA). These funds will be used for the Cottage Lane 4th grade trip to Carnegie Hall, May 2012.

BE IT FURTHER RESOLVED that the Board of Education of the South Orangetown Central School District increase the 2011-2012 budget in the amount of \$ 1106.30 as follows:

Estimated Revenue – A/C A510	\$ 1106.30
A/C A2705.05 Donations CLE	1106.30
Appropriations – A/C A960	\$ 1106.30
A/C A2110.407-05-0000	1106.30

*

Acceptance of Settlement - Michaels Stores

WHEREAS the State of New York brought suit against Michaels Stores, Inc. for deceptive advertising practices which led customers to believe they were receiving steep discounts over a two year period, when in fact they were actually paying the regular price; NYS law that prohibits sales that are never ending.

AND WHEREAS on September 19, 2011, New York State entered into a settlement agreement with Michaels Stores, Inc. to issue gift cards valued at \$200 to each school within a 50-mile radius of a Michaels Store.

THEREFORE BE IT RESOLVED that the Board of Education of the South Orangetown Central School District accept five (5) \$200 gift cards, for a total of \$1,000, from Michaels Stores. The gift cards will be used to purchase arts and crafts supplies for each of our schools and will be accounted for in the District's trust fund.

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Appropriation of Reserve for Employee Benefits

WHEREAS the Board of Education has established the Reserve for Employee Benefit Accrued Liability (GNL §6-p) to be used to fund the payment of accrued employee benefit.

RESOLVED that the Board of Education of the South Orangetown Central School District authorizes an increase to the 2011-2012 General Fund budget to fund the payout of accrued employee benefits in the amount of \$2,332.80 for accumulated sick pay leave that is due to them in accordance with their contracts.

Appropriated Reserves – A/C #A511	\$ 2,332.80
Reserve for Employee Benefit Accrued	
Appropriations A/C #A960	\$ 2,332.80
A/C A2110.161-03-0000 Non-instructional Salaries	2,332.80

Acceptance of
Settlement –
Michaels Stores

Appropriation of
Reserve for
Employee
Benefits

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Corrections to the 2011-2012 Tax Roll

Corrections to the
2011-2012 Tax
Roll

WHEREAS the County of Rockland has informed the District that Small Claims Assessment Reviews (SCAR petition) have been settled to the owners of the properties listed below. Applications have been filed to correct the tax amounts as listed below on the 2011-2012 tax rolls. The County reviewed the applications and supports the property owners' requests for the refunds stated below.

RESOLVED that the Board of Education of the South Orangetown Central School District authorizes the Deputy Superintendent to issue refunds for these properties in the amounts listed from account A1001A Real Property Tax.

Tax Map	Original Assessment	Adjusted Assessment	Library Tax Refund	School Tax Refund	Total Refund
70.07-1-1	295,000	237,000	6.55	2,003.74	\$2,010.29
70.11-1-24	570,300	513,300	6.44	1,969.19	\$1,975.63
75.46-1-7	279,200	223,375	6.30	1,960.13	\$1,966.43
TOTAL			19.29	5,933.06	\$5,952.35

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Group Life Policy

Group Life Policy

WHEREAS at the January 6, 2011, meeting, the Board of Education authorized the Deputy Superintendent to enter into a renewal agreement for the 2011 calendar year with J.J. Stanis, our Third Party Administrator (TPA), for the Group Life Policy, Optional Life, and Dependent Life issued by First Reliance Standard Life Insurance Company;

AND WHEREAS J.J. Stanis has advised the District that the existing Group Life rates will continue for the 2012 calendar year;

THEREFORE BE IT RESOLVED that the Board of Education of the South Orangetown Central School District authorizes the Deputy Superintendent to enter into a renewal agreement for the 2012 calendar year with J.J. Stanis (TPA) for Group Life Policy, Optional Life and Dependent Life issued by First Reliance Standard Life Insurance Company. The annual premium for the 2012 calendar year will be as follows:

Basic Life (active)	\$.21 per \$1,000
Supplemental Life (active)	\$.26 per \$1,000
Retiree Life (basic and supplemental)	\$.35 per \$1,000
AD & D	\$.015 per \$1,000
Dependent Life	\$1.98 per family unit

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Acceptance of School Physician Services Proposal

Acceptance of
School Physician
Services Proposal

WHEREAS the South Orangetown Central School District retains the services of a licensed physician to perform general medical evaluations of staff and students. These services include private physician reviews, section 913 physicals for staff, and return to play physicals for students. A Licensed Physician is also required to be present at various athletic events. In addition, the District retains the services of Registered

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various separate Change Orders in connection with the project that do not individually exceed \$25,000.

AND WHEREAS in connection with the July 1, 2011 resolution the DPT has previously authorized, and KG&D Architects is recommending that the Board of Education resolve to accept Change Order TZHS-7 (which will increase the contract amount) totaling \$4,920.00.

AND WHEREAS the AMB contract for the TZHS project shall be modified upon the acceptance of TZHS-7 as follows:

Description	Proposal Number/I.D.	Proposal Amount	Total Change Order Amount
Supply and install 3 doors at mechanical room	TZHS-7	\$ 4,920.00	\$ 4,920.00
Original Contract Sum was:			\$1,767,000.00
Net Change by previous authorized Change Orders:			37,910.00
Contract Sum prior to this Change Order was:			1,804,910.00
Contract Sum will be increased/decreased by these Change Orders:			4,920.00
New Contract Sum including this Change Order will be:			\$1,809,830.00

RESOLVED that Change Order TZHS-7 has been reviewed and is hereby accepted by the Board in accordance with the July 1, 2011 resolution; and

FURTHERMORE BE IT RESOLVED that the Board authorizes and directs Rosemary Pitruzzella, in her capacity as the Board's President, to execute the above referenced Change Orders.

Motion to accept carried: 3 Yes; 1 Abstain (Mr. DeVincenzo)

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Establish Race to the Top Grant Budget for 2011-2012

RESOLVED that the Board of Education establishes the 2011-2012 Race to the Top Grant (RTTT) budget for July 1, 2011 through June 30, 2012 to be recorded in the Special Aid Fund as stated below:

<i>Race to the Top</i>	
Estimated Revenue – A/C# F510	\$ 6,620
Federal Aid – RTTT – A/C# F4289.RTTT	6,620
Appropriations – A/C# F960	\$ 6,620
F2110.490-00-RTTT BOCES Services	\$ 6,620

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Resolution to Accept Financial Reports – November 2011

WHEREAS, the Board of Education of the South Orangetown Central School District has received from the District Treasurer the monthly financial schedules as stated below

FURTHERMORE, the Board has had an opportunity to review the reports, question items and receive responses from the Deputy Superintendent and District Treasurer

RESOLVED that the Board of Education of the South Orangetown Central School District accept the following financial schedules for November 2011

Establish Race to the Top Grant for 2011-2012

Resolution to Accept Financial Reports – November 2011

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Nurses/Nurse Practitioners for the purpose of performing student physicals. The District is obligated to provide physicals to those students who participate in sports or who are entering into grades K, 2, 4, 7, and 10 as mandated by NYS Law. It is recommended that due to the large number of students requiring physicals, that the District retain the service of more than one registered nurse.

AND WHEREAS the Board of Education of the South Orangetown Central School District on November 1, 2011, publicly advertised and invited sealed proposals for providing School Physician services for the 2011-2012 school year. The proposals were required to be received by November 18, 2011, at 10:00 am. The Board of Education reserves the right to reject all proposals, waive any informalities in proposals and to negotiate any portion of proposals

AND WHEREAS proposals were evaluated on a weighted system established by the District for each of the categories to be reviewed.

	Category	Weight
1	Services offered are in compliance with scope of services	30
2	References	25
3	Experience and Performance in providing similar services to other schools	20
4	Cost of Service	20
Total		100

AND WHEREAS on November 18, 2011, the South Orangetown Central School District received four (4) proposals in total.

THEREFORE BE IT RESOLVED that based on the scoring of the proposals in accordance with the weighted system established by the District, that the Board of Education of the South Orangetown Central School District authorize the Deputy Superintendent to enter into contracts with the following for the 2011-2012 school year:

Vendor	Service	Rate of pay
Dr. Perry Fishkind	Year-round consultation & services on an as needed basis	\$500 for consultation, \$150 attendance at athletic events, Employee physicals \$25, additional services as per bid
Randy Fisher	Student Physicals	\$10
Kerri Ann Donovan	Student Physicals	\$10

Discussion: A request was made to vote on the following resolution separately.

Motion by Mrs. Uhl

Seconded by Mr. Jacobs

Roof Replacement Project Phase II

**RESOLUTION re: General Contractor
Change Order No. TZHS-7 General Construction
AMB Construction**

WHEREAS in connection with the roof replacement and related work project(s) being carried out by the South Orangetown Central School District, the Board of Education (the "Board"), at the July 1, 2011 Board meeting, accepted a resolution authorizing the District Project Team ("DPT"), upon recommendation of the architect, to authorize

**Roof
Replacement
Project, Phase II,
Change Order**

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Schedule 2011-2012 T-NOV	Treasurer Reports
Schedule 2011-2012 BT- NOV	Budget Transfers
Schedule 2011-2012 FR- NOV 1	General Fund Financial Reports
Schedule 2011-2012 FR- NOV 2	School Lunch Fund Financial Reports
Schedule 2011-2012 FR- NOV 3	Special Aid Fund Financial Reports
Schedule 2011-2012 FR- NOV 4	Capital Fund Financial Reports
Schedule 2011-2012 FR- NOV 5	Debt Service Fund Financial Reports
Schedule 2011-2012 W- NOV 1	General Fund Warrants
Schedule 2011-2012 W- NOV 2	School Lunch Fund Warrants
Schedule 2011-2012 W- NOV 3	Special Aid Fund Warrants
Schedule 2011-2012 W- NOV 4	Capital Fund Warrants
Schedule 2011-2012 W- NOV 5	Trust Fund Warrants

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Resolution to Accept Claims Auditor Report – November 2011

RESOLVED that the Board of Education of the South Orangetown Central School District accept the Claims Auditor Reports for the month of November 2011 (see appended reports). Be it also noted that copies of the reports were also being provided to the Audit Committee.

Motion to accept Consent Agenda and addendum as amended carried unanimously.

B. New Business

- Curriculum Council Meeting
 - Honors Chemistry will be offered beginning with the 2012-2013 school year.
 - A new textbook for Project Lead the Way was selected and will be recommended to the Board for adoption.
 - The Board received future proposals for the April Curriculum Council meeting and will submit any questions in advance
- A board member expressed interest in the National School Boards Association Conference in April

Resolution to
Accept Claims
Auditor Report –
November 2011

New Business

VIII. ADJOURNMENT

Motion by Mrs. Uhl

Seconded by Mr. DeVincenzo

RESOLVED: the meeting is adjourned at 10:15 p.m.

ADJOURNMENT

10:15 P.M.

Respectfully submitted,

Theresa Campanella
District Clerk

SCHEDULE 11/12 P- 10 - Professional Personnel

DATE OF MEETING: January 19, 2012

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**SOUTH ORANGETOWN
CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION**

Certificated Personnel

I RESIGNATION

It is recommended that the Board of Education approve the resignation of the following teaching assistant:

- **Vincent Umbrino**, 1.0 teaching assistant at TZHS, effective 1/20/12 (end of day)

II LEAVES OF ABSENCE

It is recommended that the Board of Education approve the leave of absence of the following teacher:

- **Emily McKay**, 1.0 special education teacher at TZE
 - On or about 1/9/12 – 3/25/12 Paid leave concurrent with FMLA
 - On or about 3/26/12 – 4/8/12 Unpaid leave concurrent with FMLA
 - On or about 4/9/12 – 6/30/12 Unpaid leave

It is recommended that the Board of Education approve the leave of absence of the following teaching assistant:

- **Christopher Lorusso**, 1.0 teaching assistant at CLE
 - 1/17/12 – 5/4/12 Unpaid leave

III RECALL

It is recommended that the Board of Education approve the recall of the following teaching assistant:

- **Jeanne Thomas**, .5 teaching assistant effective 1/23/12

IV APPOINTMENTS

It is recommended that the Board of Education increase the FTE of the following teaching assistant:

- **Jeanette O'Brien**, teaching assistant, increase FTE from .5 to 1.0

It is recommended that the Board of Education approve the appointments of the following leave replacement teachers:

- **Wendy Doyle**, 1.0 elementary leave replacement teacher (replacing R. Coatti at CLE); step 1MA; salary \$54,421 (pro-rated); Childhood Education Grades 1 – 6 Initial Certificate; effective 1/3/12 – 6/30/12
- **Kathy Pflugbeil**, 1.0 special education leave replacement teacher (replacing E. McKay at TZE); step 1MA; salary \$54,421 (pro-rated); Special Education Permanent Certificate: effective 1/9/12 – 6/30/12
- **Lauren Polansky**, 1.0 elementary leave replacement teacher (replacing M. Minor at TZE); step 1MA; salary \$54,421 (pro-rated); Childhood Education Grades 1 – 6 Initial Certificate; effective 1/8/12 – 6/22/12

SCHEDULE 11/12 P- 10 - Professional Personnel

DATE OF MEETING: January 19, 2012

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**SOUTH ORANGETOWN
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Certificated Personnel

V EXTRA-PAY ASSIGNMENTS

It is recommended that the Board of Education approve the appointments of the following for the 2011-2012 school year:

CLE ELA/Math Learning Academy (1/7/12 – 3/15/12)

Each teacher works up to 16 hours at \$51.67 per hour, plus 1 hour planning time at \$37.35 per hour:

Marc Eckert

Susan Fluger

Pamela Heilbronn

Lawanda Lane

William McAuliffe

Helen Scala

CLE Wilson Reading Academy (1/9/12 – 6/8/12)

Teacher works up to 60 hours at \$51.67 per hour:

Camille Viola

VI CONSULTANTS/CONTRACTED SERVICE

It is recommended that the Board of Education approve the appointment of the following for the 2011-2012 school year:

- **Stefani Chisholm**, SOMS Spring Musical Art Director, Step III, at a rate of \$2,341
- **Stefani Chisholm**, SOMS Spring Musical Set Director, Step III, at a rate of \$2,463
- **Stefani Chisholm**, SOMS Spring Musical Back Stage Director, Step I, at a rate of \$1,154

VII CONTINUING EDUCATION

It is recommended that the Board of Education approve the appointments of the following for the 2011-2012 school year:

- **Roberta Avantifiori**, Italian Conversation and Culture Classes, 1 hour per day, 1 day per week for 8 weeks, beginning 3/8/12, at a rate of \$50 per class, not to exceed \$400
- **Robert Galarowicz**, Shed-It Weight Loss, 2 hours per day, 1 day per week for 1 week, beginning 3/6/12, at a rate of \$35 per person
- **Christina DiLoreto**, Financial Planning Seminar, 1 hour per day, 1 day per week for 1 week, beginning 5/17/12, at no cost to the District
- **Sau Ma**, Yoga, 1 hour per day, 1 day per week for 10 weeks, beginning 3/7/12, at a rate of \$30 per class, not to exceed \$300
- **Jan Stark**, Driver's Education Lecture Teacher (substitute), 3 hours per day, 1 day per week for up to 3 weeks, beginning 1/9/12, at a rate of \$262.50 per class, not to exceed \$787.50
- **Jan Stark**, Driver's Education Lecture Teacher, 3 hours per day, 1 day per week for 16 weeks, beginning 2/6/12, at a rate of \$262.50 per class, not to exceed \$4,200

SCHEDULE 11/12 C8 Classified (Civil Service) Personnel

DATE OF MEETING: January 19, 2012

**SOUTH ORANGETOWN
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PAGE 1 OF 1 PAGE

Classified (Civil Service) Personnel

I LEAVE OF ABSENCE

It is recommended that the Board of Education approve the leave of absence of the following:

- **Israel Arce**, Custodial Worker, TZE
1/9/12-on or about 2/7/12

Unpaid Leave