

## PROFESSIONAL DEVELOPMENT PLAN COMMITTEE

*Charge:* Review the requirements of the Commissioner's Regulations, the existing SOCS D PDP, and the current needs of the students in order to revise a Plan that is responsive to ever-changing student and teacher needs as well as comply with new NYSED requirements for professional development that meet the standard of "highly qualified" teachers. Last year the evaluation component of the plan was aligned to the district goals. This year the team will explore the use of My Learning Plan to provide data on all professional learning in the district.

*Membership:*

- Assistant Superintendent for Curriculum & Instruction
- One administrator from each building
- One parent representative from each building
- One parent representative from special education
- One teacher from each building



## TECHNOLOGY COMMITTEE

*Charge:* Review and update the District's Technology Plan.

*Membership:*

- Director of Technology
- Two Central Office Administrators
- Student Information Manager
- Two building administrators
- Five general education teachers
- Three technology teachers—
  - elementary & secondary
- Two Library Media Specialists
- One Secretary
- Two parents—elementary & secondary
- One BOE Liaison



## WALL OF HONOR COMMITTEE

*Charge:* Recognize individuals who have made significant contributions to the learning environment of the SOCS D community for at least ten years, has dedicated time to specific programs, services or community service and who has demonstrated leadership qualities and a sincere concern for the welfare and well-being of others.

*Membership:*

- Superintendent of Schools
- Director of Human Resources
- Unit representation: EASO, AASO, SOSA, etc.
- One PTA Council representative
- Two student representatives

## WELLNESS COMMITTEE

*Charge:* Implement the District wellness policy for the SOCS D as required by the Child Nutrition Reauthorization, as mandated by NYSED.

*Membership:*

- Building representation
- Parents
- Students
- SOCS D representatives
- BOE
- School administrators
- Public

*Regulations were created and brought to the BOE. The Committee will continue to work on the implementation of the regulations and guidelines.*

*Please Note: Listing of Committee members and minutes of each committee will be posted on [www.socsd.org](http://www.socsd.org)*



### SOCS D Mission Statement

*In a rapidly changing world, the South Orangetown school community affirms its positive vision of the future by providing a safe and a caring environment where the excitement of teaching and learning is shared by all, and where we encourage and nurture the uniqueness of each child.*

*Through diverse and challenging programs, we promote high academic standards, creative and critical thinking, self-respect and respect for others, and acceptance of our responsibilities in a global society.*

*We are committed to fostering a love of learning in our students.*



**South Orangetown  
Central School District**  
160 Van Wyck Road  
Blauvelt, NY 10913

# The 5 "W's" of Committees:

*What? Who?  
When? Where?  
Why?*

**2011-2012**

*Dr. Ken Mitchell, Superintendent*  
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***DISTRICT-WIDE VISION:***  
Advance student achievement  
through collaboration and strategic planning

# SOCSD Committees: 2011-2012

*With the knowledge that the full participation of all stakeholders in a school community; parents, teachers, administrators and students, leads to continuous improvement of programs and services, the SOCSD has historically convened committees and task forces to review and advise administration on important fiscal and curricular matters.*

*This brochure describes the current standing and ad hoc committees that are integral to this process. All committee members volunteer their time and the District wishes to acknowledge and thank them for their efforts on behalf of all of our children.*

*Additional information, minutes, names of committee members, and specific issues that these committees and task forces are addressing can be found on the District website ([socsd.org](http://socsd.org)). Click on the link to committees.*

*It is customary for a Board of Education liaison to be a non-voting member of District-wide committees.*

## **BUILDING LEVEL TEAM (BLT)**

There is one BLT in each school building. BLT's meet monthly and define and discuss building-based issues. For example, some buildings are discussing construction, field trips, playground equipment, healthy snacks, outreach to ESL families, budget, Tristates, reading, summer school, wellness, Regents grade reporting and transcripts, and summer literacy.

*Charge:* Advise District administration of salient operational and instructional issues, initiatives, programs, and needs.

### *Membership:*

- Building administration
- Teacher representatives
- Parent representatives
- Student representatives (TZHS)

### *Communication:*

In addition to BLT meeting minutes being posted on the District website, information is communicated to Central Office, letters and surveys to parents, school and electronic newsletters, reports to PTA, and staff and faculty meetings. Building administrators regularly update each other on issues and decisions made at the building level. Depending on the specific topic, recommendations might be brought to Curriculum Council or through the Superintendent to the Board of Education.

## **CURRICULUM COUNCIL**

*Charge:* A standing advisory committee to the Superintendent whose primary goal is the ongoing improvement of the District's educational program.

This past year, the Curriculum Council reviewed new elective courses at the high school, heard reports from each building's BLT, heard reports on schedule changes at several buildings and reviewed the work of the Gifted and Talented Leadership group. .

### *Membership:*

- Chairperson
- One parent rep from each school
- Two at-large parents/community
- One teacher from each school
- Two at-large teachers
- One elementary administrator
- One middle school administrator
- One high school administrator
- One Central Office administrator
- One BOE liaison

### *Communication:*

Comments, feedback and recommendations from Curriculum Council are both brought back to the building level and brought forward to the Superintendent. Board liaisons share information with fellow Board members. Presentations made to Curriculum Council are often made to the Board and public.

## **DISTRICT LEVEL TEAM (DLT)**

*Charge:* Oversee the implementation of the 100.11 Plan (NYSED decision-making mandate). On an as-needed basis, the DLT is convened to discuss District-wide issues such as capital projects, District/community networks, BLT recommendations, District/town/county topics of concern.

### *Membership:*

- Superintendent
- Administrator
- EASO President
- PTA Council President
- One representative from each building BLT

### *Communication:*

The Superintendent will convey any recommendations from the DLT to administrators, PTA, EASO and the Board of Education.



## **FINANCE ADVISORY COUNCIL**

*Charge:* Operate in an advisory capacity to assist the Board and Administration with respect to District finances. Community members with specific expertise in finance meet on a regular basis to examine budget items, revenue sources, and expenditures.

### *Membership:*

- BOE Liaison
- Deputy Superintendent
- Parents/Community members

### *Communication:*

Feedback from Finance Advisory Council is shared with the Superintendent of Schools and through him the Board of Education and other constituents in the District.



## **HEALTH AND SAFETY COMMITTEE**

*Charge:* Discuss health and safety issues, new and updated laws, as well as staff concerns, District-wide.

### *Membership:*

- Director of Facilities and Transportation
- One representative from each building
- Health and Safety Officer— BOCES

### *Communication:*

Minutes are sent to the Superintendent and each building Principal. Items of immediate concern or public safety are brought to the attention of the Superintendent and Rockland BOCES, and ultimately to the Board of Education, as necessary.