

SOUTH ORANGETOWN CENTRAL SCHOOL DISTRICT
HEALTH & SAFETY

TO : Dr. Ken Mitchell, Superintendent of Schools, Health & Safety Committee
CC : Ann Vaccaro-Teich, Terry Campanella, Pam Krouskoff
From : Thomas Warren, Facilities Supervisor
Re : District Meeting/Visit Summary for Health & Safety Meeting
Date of Meeting : October 20, 2011
Facilitator(s) : Thomas Warren

Attendees

PTASA Rep New Rep. to be submitted
 Greenbush Emer O’Riordan
 SOMS
 BOCES John Gulino
 CLE Barbara Bandura
 TZE Patricia McCarthy
 TZHS
 WOS/ECP Ellen Kriegel

Absentees

Karen Martin
 Lisa Kahn
 Donna Grasso/Alternate Eugene Kousoulas

Purpose: To bring forward and resolve concerns that impact health and safety of our students and employees, building by building to ensure optimum health and safety throughout the SOCS

Tom introduced John Gulina, our new BOCES Rep and attendees introduced themselves. He also reviewed the updated May minutes.

TOPICS	ACTIONS/OUTCOMES/UPDATES	NEXT STEP/TIMELINES	INDIVIDUAL (s) RESPONSIBLE
<p><u>TZHS</u> No representation but the following concerns were e-mailed:-</p> <p>126 db decibels Fire Alarms at TZHS-measure by the Science department.</p> <p>The parents who still drop students off in front of the building, on the street are creating an unsafe situation. Kids are being dropped off in the vicinity of moving</p>	<p>Custodians have been assigned to put out cones and only allow buses to enter circle. The Director of Facilities and the High Principal are working on this issue in</p>		

<p>vehicles. Yesterday, a teacher stopped at the crosswalk to let students pass and a parent attempted to pass her on the right to drop off students by the curb, almost hitting the crossing students.</p> <p>Michele has wires running across her floor for internet and power, and also a server box in room 201 with wires exposed.</p> <p>The landscapers have been coming right after school and they are driving <u>very</u> fast on the riding mowers on the lawn right out front while there are still kids and other folks around. Doesn't seem safe –</p> <p>Air purifiers HEPA filters for all art room without windows</p> <p>Pathway where Terry fell 200 & 300 pathway ...very uneven surface</p> <p>Lack of an alarm/strobe light for the choir room several weeks ago. It is impossible to hear the fire alarm if the door is closed and the students are singing when it goes off. It is even faint to hear with just the door closed. There had been one in my room; however, it was removed a year or so ago. Hector contacted the central office and they sent a man out to look at the situation, but we haven't seen anything or heard anything since. It is a concern since we've been having announced drills and we are trying to get in as many before the bad weather begins, but haven't been able to test</p>	<p>the North parking lot.</p> <p>Not moving outlet & computer drops. Room needs to be refigured to meet existing outlets and drops in room</p> <p>Spoke to landscapers ask them to slow it down and leave the front section to last</p> <p>There needs to be a medical 504 in place in order to get air purifiers</p> <p>Area where teacher fell was reviewed sidewalk is in good shape.</p> <p>ADT was out to look at room 954, received quote. Installation Scheduled for Dec. 9th</p>		
---	--	--	--

H & S minutes October 2011

<p>anything with a system installed in the room. We need a timeline from the company or central office to know how soon or far off a strobe light is being installed in room #954.</p>			
<p><u>SOMS</u> No issues to report</p>			
<p><u>TZE</u> Room 214(Colleen Traynor) – work has not been completed</p> <p>Can window screens be removed and cleaned or hosed down? (thick with pollen and other stuff, kids are suffering with season allergies (room 307, Mary Danner)</p> <p>3rd grade wing, rms #304 & 305 – there is a very bad smell (used to be in just the one room but is now in Jim Sharkeys too) – thinks it's something to do with the window they share. There is a downspout leak that they thought was causing, but the roof is fixed now (Maria is pregnant and an even bigger concern)</p> <p>Evacuation drill & health walk- pathway is uneven and has a lot of prickier bushes</p> <p>When people enter building in morning, there is a really bad smell/seems like it's coming from the bathrooms/like stagnant air</p>	<p>Hinges were purchased last week & Jim Grey will install- Jim tried to install hinges would not support the weight of the door. Looking for an alternative</p> <p>Yes, just ask Craig Sudman and he will vacuum off any pollen</p> <p>Still getting water in the building(windows and tiles)/ Roofers were supposed to come back and put litters on</p> <p>Pathway is scheduled to be repaved and fenced repaired in about 2 weeks (bushes will be trimmed then)</p> <p>Might need to turn on building systems/fans a little earlier in the morning/new system with Honeywell shuts off fans and blowers</p>	<p>Litters are not right roofer still working on issues</p> <p>Pathway has been repaved.</p> <p>Working on issue with Honeywell</p>	<p>Tom</p> <p>Tom</p> <p>Tom</p> <p>Tom</p>

<p>Portable Stop sign</p>	<p>We have it/needs a sleeve in the ground in order to set it up</p>	<p>Work order issued to Jim Gray. To be installed by Thanksgiving break</p>	<p>Tom</p>
<p>CLE Christine Wagoner, 4th gr wing, is feeling ill – was anything done? The Union wants to see written report</p>	<p>John had done 2 rounds of air quality tests were done and both came back good/in the first test, one of the vents had slight CO2/vents/filters were then cleaned and fixed; the speed of the blower was raised to let more air in/exhaust fan on roof is also working/ John gave reports to Phil who will send to Brian and it's up to him to share (a copy goes to HR as well)</p>		
<p>WOS/ECP Leak in WOS library</p> <p>Teachers love the new sidewalk light in K wing but there are some loose wires/uneven – is there any repair scheduled and when?</p> <p>Ellen's office/Speech area is now in the ECP gym – no windows and only 1 a/c conditioner which is in Joy Seery's room where the control is for both rooms – could rooms be separated? Ellen feels bad because she has to go in to other room to adjust temp.</p>	<p>Roofer will look at it today</p> <p>Has to be done before winter/will talk to the mason/Purchase order would have to be put up</p> <p>It is not feasible to separate unit – teachers will have to work out happy medium.</p>	<p>Roofer was out / repaired</p> <p>Scheduled for Dec. 9th weather permitting</p>	<p>Tom</p> <p>Tom</p> <p>Tom</p>

<p>PTASA No issues to report</p>			
<p>BOCES Fire inspections will be done thoroughly by John. Inspection dates and times went out to custodians and principals and these were also distributed at this meeting.</p>	<p>A reminder that nothing can block rescue windows/ absolutely clear/no artwork or extension cords hanging of them/no appliances to an extension cord, must go directly in to the wall/power strips have to be mounted and will be the custodians' responsibility - might need to be touched up/nothing on door/hallway – don't want to see more than 20% of wall space (keep away from ceiling, 2 ft/no clothes lines especially around windows/it is responsibility of the Principals to inform staff of these regulations</p>	<p>Inspections made over the past weeks. Principals and custodians have been given reports</p>	
<p>Next meeting 11/17/11 at 4:00pm</p>			