

**SOUTH ORANGETOWN CENTRAL SCHOOL DISTRICT
TAPPAN ZEE ELEMENTARY SCHOOL**

BLT Meeting

DATE: 11/16/11	Facilitator: Sheila Beglin		Next Steps/Timelines	Individuals Responsible
Attendees	Purpose/Topics	Actions/Outcomes	Next Steps/Timelines	Individuals Responsible
Dr. Lee Sheila Beglin Kerry Cassetti Sunny Hill Kate Johnson Colleen Harrison-Ceccato	Minutes from 10/21/11 meeting.	Minutes approved. Change wording of "Publishing Center" to "Publishing Program".		
	Publishing Program	Introduction of the template that will be used for the Publishing Program was presented by K. Johnson.	<p>Mrs. Johnson discussed the template used for the publishing program.</p> <p>Possible starting dates discussed.</p> <p>Discussion on how volunteers for each classroom would be handled.</p> <p>Mrs. Johnson will introduce the Publishing Program to teachers via email, then at a future faculty meeting.</p>	Mrs. Johnson
	Friendsmart Program	Dr. Lee discussed how Kristan Bridges	Since not all bus drivers could attend,	Kristan Bridges

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		<p>extended the Friendsmart Program to the bus drivers and school aides.</p> <p>It received a positive response.</p>	<p>there is a possibility that the program will be presented at a monthly Safety Meeting attended by bus drivers.</p>	
	TZE Buddies	<p>Last year a pilot program was started between TZE and TZHS. TZHS students were paired with a TZE students who could use a positive influence.</p>	<p>Dr. Lee will discuss with TZHS administration.</p>	Dr. Lee
	RAZ Kids	<p>Dr. Lee spoke with George Brady regarding licenses for the years 2011-2012 and 2012-2013.</p> <p>George Brady is looking into this.</p>	<p>Dr. Lee will talk to George Brady further about this.</p>	Dr. Lee
	Allergy Committee	<p>Mrs. Johnson spoke about an Allergy Committee being formed. They will need a representative to sit on this committee.</p>	<p>Dr. Lee will send out an email asking for a volunteer – informing the teachers about the committee.</p>	Dr. Lee
	Good Deeds/Good News	<p>Mrs. Johnson and Mrs. Harrison-Ceccato discussed a parent volunteer who suggested a newsletter</p>	<p>A PLC group will be doing work in this area on how to handle difficult situations with peers. It will be</p>	<p>PLC Group L. Kolesar M. Stapleton K. Cassetti C. Zatarra</p>

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		<p>that would be an extension of Character Education. This newsletter could document good deeds and possibly give tips on to handle difficult situations.</p>	<p>videotaped and available on Ensemble. It may possibly be incorporated into a Character Education assembly.</p> <p>We will learn more about the newsletter suggested at the next meeting.</p>	<p>S. Jones</p>