

South Orangetown Middle School
ACADEMIC IMPROVEMENT PLAN
Process

1. JUNE- Students are identified for Sept. placement in AIP. These would be non-classified students who failed classes, or are performing poorly. For incoming 6th grade students, meetings are held with Cottage Lane to determine the “at risk” students and to obtain prior history.

2. AUGUST
 - a. Letters are sent home to parents who either failed classes or are at risk for failing. Parents are requested to come in for a meeting with the guidance counselor, at which time the parent and child sign an AIP contract. (Student/Parent Commitments)

3. SEPT
 - a. Superintendent’s Conference Day- Teams meet with the guidance counselor to review last years’ report card of the students who are on AIP and to get background information on these students. Strategies that were used last year are discussed.
 - b. AIP team meetings take place once every 6 days so that student progress is very closely monitored and services can be adjusted if necessary.
 - c. Learning Styles Profile- At team meetings the guidance counselor will lead a discussion about what type of learner a student is and help to focus the team teachers on specific strategies that will help that student. We also bring student work to the meeting to discuss specifics.
 - d. Students are assigned AIP services. Students are assigned for one marking period into Homework Help/Study Skills in 8th period, Peer Tutoring in 8th period, and/or After School Help and are given a pass/fail grade. This grade is based on attendance and effort.

4. ALL MARKING PERIODS
 - a. At the end of each marking period, AIP students’ grades are reviewed. If a student has shown substantial progress he/she may be released from AIP services or services may be reduced. If sufficient progress has not been shown the students’ services will be increased.
 - b. AIP students’ (as well as other students’) grades are reviewed each marking period. Any student who is in danger of failing, or who has failed a class, is placed on AIP services and the parent is called in for a conference.

5. FEBRUARY MID YEAR EVALUATION

6. JUNE FINAL EVALUATION

7. NEW CYCLE BEGINS AND LETTERS GO OUT TO PARENTS