

**STUDENT TRANSPORTATION**

The Board of Education affirms its goal of providing a safe and economical transportation system for district students. Transportation shall be provided at district expense to those students who are eligible as authorized by the Board.

The major objectives in the management of the student transportation program shall include the following:

1. to provide efficient, effective and safe service;
2. to ensure that all students whose disability or distance from school requires them to receive necessary transportation do, in fact, receive it;
3. to adapt the system to the demands of the instructional program;
4. bus contractors are responsible to maintain all vehicles in accordance with their contracts, as well as the laws and regulations of the New York State Department of Transportation;
5. to review at least once a year school bus schedules and routing plans to ensure that maximum efficiency and safety are maintained; and
6. to review at least once a year the eligibility for transportation of students residing in the district, to ensure that all entitled to the services receive them.

The Superintendent of Schools shall be responsible for administering the transportation program. The program shall comply with all applicable laws, regulations and policies established by federal, state and local authorities.

Ref: Education Law §§305(14); 1501-b; 1807; 3602(7); 3623; 3635 et seq.  
*Matter of Handicapped Child*, 24 EDR 41 (1984)  
*Matter of Zakrezewski*, 22 EDR 381 (1983)  
*Matter of Nowak*, 22 EDR 91 (1982)  
*Matter of Fox*, 19 EDR 439 (1980)

*Adopted: June 2, 2011*

**SCHOOL BUS SCHEDULING AND ROUTING**

The District Transportation Supervisor shall establish bus routes. Authorized bus stops shall be located at convenient intervals in places where students may embark and disembark the buses, cross highways, and await the arrival of buses in the utmost safety.

*Adopted: June 2, 2011*

**SCHOOL BUS SCHEDULING AND ROUTING REGULATION**

Bus routes will be established under the direction of the Superintendent of Schools in cooperation with the District Transportation Supervisor.

**1. Limitations**

Bus routes will be established so that no elementary, intermediate, or high school student spends more time on a bus than permitted by law. Authorized bus stops will be located at safe, convenient intervals in places where students may be loaded and unloaded, and await the arrival of buses with the safety allowed by road conditions.

**2. Fixed Stops** Fixed bus stops will be established using the following guidelines:

- a. school buses will not enter dead-end streets that require the vehicle to back up to turn around.
- b. Buses will not enter a cul-de-sac, except when the distance exceeds one quarter mile from the entrance of the cul-de-sac or nearest central pick up location to the student's home. When a cul-de-sac exceeds one quarter mile, there will be a stop located within the cul-de-sac. Whenever possible, stops will be at the intersections of two streets;
- c. numbers of students at bus stops will be varied according to the concentration of riders in an area, the degree of traffic, the presence of stop signs, speed limits, and bus turn-around requirements;
- d. the maximum of 25 students at a stop will be acceptable only where there is adequate waiting space away from heavy traffic areas. Approximately 10 to 15 students will be the usual number scheduled for pickup at any one point;
- e. Grades K-1 children must be met by a parent, sibling or adult designee. A maximum of 4 alternate names may be submitted to the school and transportations department.
- f. an effort will be made to minimize crossing of the road by students.

**3. Public Roads**

Transportation will be provided on side roads that are maintained by town highway departments unless the lack of maintenance makes it unsafe for drivers and students to be traversing these roads. Examples of unsafe conditions are flooding, road erosion, ice, snow and mud.

**4. Private Roads**

Transportation will not be provided on highways that have not been dedicated and/or maintained by town, county, and/or state highway departments.

**5. Turnarounds**

Turnarounds will not be established unless adequate space is available and this space is properly maintained.

**SCHOOL BUS SCHEDULING AND ROUTING REGULATION**

**6. Major Highways**

Transportation service will be provided to residents living along major highways.

**7. District Map**

Maps will be used to determine the transportation requirements necessary to satisfy the needs established by state law, Board policy, and voter mandate. Currently, the district, by voter mandate, transports all students grades K-8. Students in grades 9-12 are transported only if they live more 1.5 miles from the high school. This map will clearly show student location, loading and unloading locations, and routes traveled. The map will be reviewed annually.

*Policy adopted: June 2, 2011*